



Papua New Guinea Centre for Judicial Excellence
Supreme & National Courts of Justice



2020 PROSPECTUS

The Papua New Guinea Centre for Judicial Excellence (PngCJE) was established in 2010 under a Memorandum of Understanding entered into between the Chief Justice, Chief Magistrate and the Secretary for the Department of Justice and Attorney General.

The centre is responsible for the delivery of judicial education and training that is aimed at promoting judicial excellence, professional development, and awareness of judicial administration and developments in the law. Target training recipients include Judges, Magistrates, Court staff and officers of the Law and Justice Sector agencies.

The Curriculum

The PNGCJE curriculum centres on five principles of judicial education and development which are:

- a) Substantive Law, Court Practice and Procedure;
- b) Judicial Skills;
- c) Judicial Disposition;
- d) Judicial Administration and Management;
- e) General Skills or Interdisciplinary.

Development of Programs or Courses

- **How are the programs/courses developed?**

Programs are developed based on training needs assessment of judicial officers and court staff, and through program evaluations. Courses are also developed based on court surveys, new developments of the law and/or analysis from trends from the judiciary and law and justice sector.

- **How to register for programs or courses?**

Individuals interested in registering for courses should contact the PNGCJE Secretariat.

- **How to arrange for Booking and Travel Information?**

Upon identification and availability of participant's details, accommodation, venue and travel arrangements are coordinated with the PNGCJE Secretariat. You can contact the PngCJE office for more information regarding travel and bookings.

- **How are the programs or courses delivered?**

The programs or courses are delivered via face-to-face mode. The trainings or workshops can be run from a minimum of one (1) day to a maximum of three (3) months. Certified Judicial trainers/facilitators/presenters are engaged by PNGCJE to deliver high quality trainings in conducive learning environments.

- **How are the programs or courses evaluated?**

Evaluation is done at the end of each program/course. Following the training or presentation of a program or course, the facilitator/trainer/presenter evaluates learning achieved and its potential impact.

2020 Training Activities

Below is a list of the programs and courses on offer for 2020 through the PNG Centre for Judicial Excellence. The programs/courses have been designed to meet the challenges of a diverse legal and socio-economic environment.

a) JUDGES

1) Judges and Media

31 January 2020

Effectively interacting with the media can allow transparency and help maintain the public's confidence. This half day seminar will introduce participants to the impact of media/social media on the courts.

2) Judicial Wellness

30 - 31 March 2020

The Judicial Wellness course is designed to provide judges with some guidance on how to manage day to day work stress. The workshop will also create the opportunity for judges to foster mutual support and promote the concept of judicial health and wellbeing.

3) Cyber Crime

4 - 6 May 2020

This workshop will focus on how Cyber Crime, especially through the internet has grown as a result of the importance of computer in business, entertainment, and government. The Cyber Crime Act and other related Acts/Regulations will be important agenda items discussed during this workshop.

4) Effective Mediation (ADR)

25 - 27 May 2020

This course is implemented as a way to overcome access to justice challenges. Participants in this training will be provided with meaningful and effective practical cases, skills and approaches to effective dispute resolution.

5) Case Management (ADR)

28 - 29 May 2020

The case management training will cover a range of approaches and/or technologies that can be used to effectively manage the life cycle of a case in court. Cohort in this program will observe some informative management and workflow practices that are aimed at improving court efficiency.

- 6) Accessing the Credibility of Witnesses** **2 – 4 June 2020**
One of the most important and often challenging tasks of a judicial officer is to make credibility determinations about witnesses. This course will help participants to access some of the best practices for assessing witness credibility.
- 7) Court Efficiency** **August 2020**
An efficient court acts as an enabler for citizens and businesses to seek remedies for injustice or to resolve disputes. This course will be aimed at reviewing the caseload and case management processes of the Supreme and National Courts and in developing an efficiency improvement plan.
- 8) Human Trafficking** **24 -24 November 2020**
This program is designed to create an awareness amongst the Judiciary on the offence of Human Trafficking. It is also aimed at disseminating relevant information to the judiciary to enable them to be better placed in dealing with this emerging transnational crime.

b) MAGISTRATES

- 1) Evidence Act/Rules** **February 2020**
This is an awareness workshop intended to inform magistrates on the law of evidence/rules that are designed to protect and guide the jury in their duty to determine facts of a case.
- 2) Basic Mediation** **16 – 24 February 2020**
This training will be aimed at equipping magistrates with essential skills for mediation and conflict resolution. Participants will be introduced to concepts such as the conflict resolution theory and general mediation skills.
- 3) Judicial Orientation** **16 – 20 March 2020**
Judicial Orientation for Magistrates is aimed at providing information about the principles and practice of being a judicial officer. Magistrates will be given the opportunity to share and discuss court craft skills and approaches in this course.

c) NATIONAL JUDICIAL STAFF SERVICES

- 1) Human Rights**
The Human Rights training for NJSS staff constitutes an essential contribution to the long-term prevention of human rights abuses. The awareness training will focus on developing participants' understanding of their responsibility to make human rights a reality in the community.
- 2) Judgement Template** **11 – 21 February 2020**
Judgement templates assist Court staff to standardize and format written judgments/decisions so that they are easier to read and assess. The workshop will expose court officers to international best practices for publishing judgements and provide technical guidelines for correct display of these resources online.

- 3) Training of Trainers for NJSS** **9 – 13 March 2020**

This is a high-level professional learning process for qualified trainers who will be providing training and capacity building. The training will provide participants with exposure to adult learning theories as well as available training resources.
- 4) Certificate Course in Court Reporting** **March – May 2020**

Effective operation of the court reporting service is integral to the overall successful operation of the PNG Justice System. This program aims to equip court reporting officers with a raft of skills dedicated to the achievement of a variety of specialized court reporting tasks.
- 5) Leadership Training for Managers** **9 – 11 June 2020**

This course is primarily aimed at middle managers of NJSS. It is designed to enable this group of professionals realize their full potential as ‘leaders’. The course will introduce key concepts such as the practice of management and leadership, management competencies and professional excellence.
- 6) Security Awareness**

The Security awareness training is focused on educating Corporate and Registry staff about security and protection of the physical as well as informational asset of the Judiciary.
- 7) Legal Research for Associates and Secretaries** **21 – 22 July 2020**

Careful research and gathering of evidence is essential in the role of paralegal officers. This course will assist Judges’ associates and secretaries understand and apply international best practices for conducting legal research.
- 8) Certificate in Court Administration** **September – November 2020**

This two-month program aims to equip Court staff with skills and knowledge on court administration and management. Participants will look at the different roles and functions of divisions within the judiciary and analyse how efficiency and effectiveness of service can be achieved.

d) MAGISTERIAL SERVICES

- 1) Court Clerk User Manual** **5 – 6 March 2020**

The training on the use of the Court Clerk Manual is aimed at ensuring there is nationally consistent application of processes and procedures by all Clerks of Court. Participants will be taken through the step by step processes designed to help new and current employees understand procedures that may be undertaken on a daily basis.
- 2) Customer Service** **11 – 12 May 2020**

This course will introduce participants to some fundamental principles of customer service such as effective client service and communication skills.
- 3) Computer Skills (Excel)** **9 – 10 April 2020**

For this course, participants will gain important knowledge and skills necessary to gather, store and compute data such as financial reports using the Microsoft Excel spreadsheet program.
- 4) New Staff Induction** **3 – 4 June 2020**

The purpose of the induction program is to help new employees in the Magisterial Services settle into their positions and feel more comfortable in their new surroundings. In doing so, staff will have a better understanding of the organization and the expectations of their role.

5) Security Training **20 – 21 July 2020**

The Security awareness training is focused on educating staff about security and protection of physical and informational assets of the District Courts. Security skills such as observation, using investigative techniques and crisis management will be topics covered in this training.

e) LAW AND JUSTICE SECTOR AGENCIES

1) Open Day (Program Awareness) **13 March 2020**

The Open Day program by the Legal Training Institute (LTI) is targeted at Secondary School students and the UPNG School of Law cohort. Students will have the opportunity to observe what the institute offers as part of its curriculum.

2) Sir Buri Kidu Lecture (UPNG) **21 April 2020**

This seminar will give interested public and members of the law and justice sector the opportunity to listen to a topic on international judicial systems. The event will also allow participants to interact and build network with each other and the visiting foreign guest presenter.

3) Training of Trainers (IOM) **11 – 14 May 2020**

This is a high-level professional learning process for staff who will be providing training and capacity building in the Law and Justice sector. The training will provide participants with exposure to adult learning theories and methods/ techniques for teaching and training.

4) Human Rights (DJAG) **25 – 26 June 2020**

The Human Rights training for members of the Law and Justice sector will deliberate on the prevention of human rights abuses. The awareness training will focus on developing participants' understanding of everyone's common responsibility to make human rights a reality in the community.

5) Awareness on Family Protection Act (DJAG) **9 July 2020**

The Family Protection Act 2013 is a law which gives protection to both female and male survivors of domestic violence. This awareness workshop will be focused on informing participants of the provisions of the Act and its role in protecting oppressed survivors of Domestic Violence.

6) Court Etiquette **3 -4 August 2020**

Lawyers, clients, witnesses and any other persons appearing in court must observe courteous and orderly behavior when in the courtrooms. This training on court etiquette is aimed at addressing basic courtroom etiquette rules that individuals need to be mindful of when appearing in court.

7) Para Legal **27 – 28 August 2020**

The paralegal training will focus on certain traits and skills such as legal research, communication, office administration and drafting of legal documents.

8) Report Writing

10 - 11 September 2020

The training is for both legal and non-legal officers who play a vital role at all levels of courts (except Supreme Court) on criminal proceeding. Types of reports that will be covered in this course include Pre-Sentence Reports, Probation Breaches, Review as per Probation Act and Means Assessment Reports.



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Papua New Guinea Centre for Judicial Education
(National and Supreme Court of Papua New Guinea)

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