



PACIFIC JUDICIAL STRENGTHENING INITIATIVE

LEADERSHIP INCENTIVE FUND

COMPLETION REPORT

Project Name: Fundamentals of Justice – Lay Judicial Officers

Country: Papua New Guinea

Report by: Mr. John Lelegi and Ms. Stella Tadies

Edited by: Mr. Gideon Kindiwa

Date: 9 November 2021



*PJSI is funded by the New Zealand Government and implemented by the
Federal Court of Australia*

Overview

The overall aim of the *Fundamentals of Justice Training for Lay Judicial Officers* was to inform Lay Judicial Officers and Village Court Officials of their core functions in the communities they represent and for them to understand the importance of Fundamentals of Justice in the administration of justice as provided for by the Constitution of Papua New Guinea.

The training program was conducted in eight communities in the National Capital District, Central and Gulf Provinces between October 2 and November 2, 2021. The communities that were visited included: Gaire and Gaba Gaba (October 2), Hula (October 13), Kwikila and Kupiano (October 14, 15), Marshall Lagoon Communities – Wanigela and Waiori villages (October 17, 18, 19, 22), June Valley (October 21), Sogeri (October 24, 25, 26), Kerema (October 27 - 29) and a second visit to Wanigela village on November 2.

The training program was initiated and facilitated by PNGCJE and funded by Pacific Judicial Strengthening Initiative (PJSI) under the New Zealand Ministry of Foreign Affairs and Trade (NZ – MFAT).

Results

The Village Court Officials such as Village Court Magistrates, Chairs, Peace Officers, Councillors and Representatives of various Groups in communities in PNG have their own law-and-order issues that they are dealing with daily. This was what we discovered when reaching out to eight (8) communities in National Capital District, Central and Gulf Provinces. Based on questions raised from the participants, every community has its own social problems, and due to lack of information on access to justice and fundamentals of justice, the issues are overwhelming.

The overall delivery of the training program in the eight communities in the three provinces was a success. Positive remarks were received from some communities as the program was informative and timely. The PNGCJE did well in planning and executing the program as seen in the feedback given by participants in the evaluation forms. Some participants commended the effort put into reaching out to them as this was a first – time event for most of them.

This shows that those who were there to participate in the orientation program are now better informed than they were before, and they can be able to perform their judicial functions well in their communities.

In spite of the surge in Covid cases PNGCJE was able to deliver the training with no Covid transmission among facilitators and in a safe manner.

Inputs & Outputs

The training program covered seven topics – *The Constitution of PNG, Principles of Fundamentals of Justice, Effective Justice System, Functions of Judicial Officers, Functions of*

Village Courts, Principles of Natural Justice and Barriers to Access to Justice. The seven topics were summarised into three main parts due to time factor – *The Constitution of PNG, Functions of Village Courts and Access to Justice.*

The method of delivery was face-to-face with oral presentations from the facilitators followed by group discussions with sessions for questions and answers. The presentation sessions were very interactive in general and the participants were fully engaged in discussions and raised a lot of questions on issues in relation to various topics and the functions they perform. The presentation sessions were succinct and precise for the participants to understand and follow.

Copies of the PNG Constitution, brochures on Constitutional Rights & Freedoms of Citizens from PNGCJE and Human Rights Tool Kits from PJSI with Training Needs Assessment forms were distributed to the eight communities after the conclusion of each program and light refreshments were also provided.

Presentations on the training topics came from a team of facilitators from PNGCJE including the Executive Director Dr. John Carey, Deputy Executive Director Mr. Sam Kaipu (supporting facilitator) and Program Officer Ms. Stacey Levakia-Wali.

Dr. Carey, Mr. Kaipu and Ms. Levakia-Wali are all lawyers by profession and experts in their respective fields with wealth of experience in different areas of law.

Most participants who attended and participated in all these sessions were Court Officials, Village Court Magistrates, Peace Officers, Councillors and Representatives of various Groups in communities.

Cross-Cutting Issues

The importance of fair and equal treatment to all Village Court Officials regardless of gender, status, race or religion was highly advocated in the program. The main idea was to have them understand and appreciate the basic rights of citizens when dealing with cases in order to come up with fair decisions. Although, it was not a direct training on human rights, much of the discussions included gender roles and relationships, personality traits, behaviours, and values that society ascribes to men and women.

Gender roles vary widely within and across cultures and can, and do, change over time. In the PNG society today, many people are now strongly advocating that women can become leaders in villages too and that will make pathways for them to become Village Court Magistrates and can actively participate at all levels of the criminal justice system.

A considerable number of both female and male participants who are Village Court Magistrates, Peace Officers and Clerks were involved in the program which gives them a fair opportunity to participate.

Lessons learned

Below are some issues that affected the smooth flow of this training program in the eight communities that were visited:

- a) Some of the participants were illiterate and most do not know how to read and write in English, but can do so in Tok Pisin (Pidgin). Translation of information from English to Tok Pisin were done by the Program Officers in order to clearly understand.
- b) In future, important documents need to be translated from English to Tok Pisin for the benefit of those who cannot read English but can read Tok Pisin.
- c) No proper training venues were available in most places that were visited like the communities at Hula, Kupiano and Waiori due to the remoteness of these places from the central locations. The team had driven further to have their trainings conducted on the grass, boats and under bush material houses. It contributed to some discomfort to the training sessions from the start but it was later revived by the interesting content of the program and the active participation from the participants.

Finances

The training program was funded by PJSI with an initial approved budget of K64,000.00 for payment of main activities such as hire of venue, transport, travelling allowances for facilitators and staff. Additional funding of K9,646.00 came from PJSI to meet the cost of refreshments and shortfall of some main activities. Total spent on main activities was K73,646.60. The table below provides detail of expenditure.

Table 1.1: Total budget in comparison with actual expenditure.

No.	Particulars	Supplier	Budget Amount	Actual Expense	Balance Remaining
1	Venue Hire, Accommodation and Catering	Kerema Hotel	K14,482.00	K14,482.00	-
		Koitaki Country Club	K6,175.00	K6,175.00	-
		Villa Karai Resort	K19,190.00	K19,190.00	-
2	Vehicle Hire & Fuel	Kalanga Hire Cars	K19,050.00	K19,050.00	-
3	Miscellaneous (Refer to next table for expenditures)	Dr. John Carey	K1,824.60	K2,702.10	877.50
4	Travel Allowances	Dr. John Carey	K3,145.00	K3,145.00	-
		Mrs. Stacey	K3,145.00	K3,145.00	-
		Levakia-Wali	K3,145.00	K3,145.00	-
		Ms. Arabella Owen	K3,145.00	K3,145.00	-
		Mr. Sam Kaipu	K345.00	K345.00	-
	Mr. Oliver Bommoc	K3,145.00	K3,145.00	-	
	TOTALS		K73,646.60	K74,524.10	-K877.50

Note: The K877.50 should be reimbursed to PNGCJE trust account as we have reimbursed Dr. John Carey for additional expenses incurred during trips.

(Refer to ANNEXURE C: BUDGET ACQUITAL on pages 47 – 62 for copies of batch payments and receipts).

Table 1.2: Expenditure of K1,824.60 which was deposited into Dr. John Carey's account for miscellaneous expenses incurred.

Date	Description	QTY	Receipt Ref#	Meals
13/10/2021	Lunch packs for participants at Hula village	11	716-5762	K150.00
13/10/2021	Afternoon tea and fruits for participants at Hula village		716-5763	K140.00
14/10/2021	Morning refreshment for participants in Kwikila village		716-5764	K135.00
15/10/2021	Afternoon refreshment for participants in Kwikila village		716-5765	K135.00
15/10/2021	Lunch for participants travelling on vehicle to Kwikila village		592-710183	K205.00
15/10/2021	Snack for road trip to Kwikila village		592-710252	K39.40
17/10/2021	Lunch packs for team	15	3-105077	K285.00
18/10/2021	Refreshment for participants in Wanigela village		716-5766	K125.00
18/10/2021	Lunch packs for participants at Wanigela village	15	3-105133	K285.00
21/10/2021	Morning refreshment for participants in June Valley		716-5767	K100.00
21/10/2021	Lunch packs for participants in June Valley	12	3-105450	K174.00
22/10/2021	Boat trip to Wanigela, Waiori and Kupiano villages		716-5768	K150.00
22/10/2021	Refreshment for participants in Wanigela and Waiori villages		716-5769	K105.00
22/10/2021	Drinks for participants		500-3896	K39.00
22/10/2021	Lunch packs for participants in Wanigela, Waiori and Kupiano villages	15	4-252356	K217.50
02/11/2021	Lunch for participants at Wanigela village	58	00-213030610013	K323.00
02/11/2021	Lunch for participants at Wanigela village	58	04-2111020219	K94.20
			TOTAL	K2,702.10

Deposit by PJSI to Mr John Carey's Account K1,824.60

Expenses K2,702.10

Reimbursement to Dr. John Carey -K877.50

Note: The number of participants varied from village to village. Therefore, more expenses were incurred in some villages compared to others.

(Refer to ANNEXURE C: BUDGET ACQUITAL, pages 63 – 71 for copy of payment advice for additional funding of K1,824.60 from PJSI, copies of check payments into Dr. John Carey's account for payments miscellaneous costs, plus receipts of payments made).

Conclusion

The overall delivery of Fundamentals of Justice Training for Lay Judicial Officers in the eight communities in the last four weeks was a success. Based on the feedback from the participants, there is still a greater need in the following areas:

- Need for more awareness on Fundamentals of Justice
- Need for more awareness on Basic Laws of the country
- Need for more training of Village Court Officials
- Need for establishment of Village Court facilities
- Need for government support in terms of logistics.

A Training Needs Assessment (TNA) was also conducted at all training locations to inform on the perceived needs of attendees in relation to training for future activities. Program Officer Arabella Owen developed a TNA for use to gauge the level of functionality of each Village Court Grouping and to better understand the reality of their existing operations.

The program has been a success after seeing the need of more trainings to be conducted and realizing that this was the first of its kind for most of the communities visited. The PNGCJE believes that this is a good start and more of such programs will be organized in the future to further provide access to justice training in communities in PNG.

ANNEXURES:

ANNEXURE A: AGENDAS/MATERIALS PRODUCED/MEDIA ARTICLES

1. PROGRAM AGENDAS



Papua New Guinea Centre for Judicial Excellence
Supreme & National Courts of Justice



Program Agenda

Fundamentals of Justice
Gaire and Gabagaba
2 October

Day 1

<u>Time</u>	<u>Program Item</u>	<u>Responsible Person</u>
8a to 805a	Introduction	Arabella Owen
805a to 10a	Facilitator – Constitution of PNG	John Carey
10a to 10:30a	Tea Break	
1030a to 12p	Facilitator – Village Courts and Function	John Carey
12p to 1p	Lunch	
1p to 3p	Facilitators – Access to Justice	John Carey, Stacey Levakia-Wali
3p to 4p	Group Discussion – Limits of Power	Sam Kaipu
4p to 415p	Wrap Up	Arabella Owen



Papua New Guinea Centre for Judicial Excellence
Supreme & National Courts of Justice



Program Agenda

Fundamentals of Justice
 Hula
 13 October

Day 1

<u>Time</u>	<u>Program Item</u>	<u>Responsible Person</u>
8a to 805a	Introduction	Arabella Owen
805a to 10a	Facilitator – Constitution of PNG	Sam Kaipu
10a to 10:30a	Tea Break	
1030a to 12p	Facilitator – Village Courts and Function	John Carey
12p to 1p	Lunch	
1p to 3p	Facilitators – Access to Justice	John Carey, Stacey Levakia-Wali
3p to 4p	Group Discussion – Limits of Power	Stacey Levakia-Wali
4p to 415p	Wrap Up	Arabella Owen



Papua New Guinea Centre for Judicial Excellence
Supreme & National Courts of Justice



Program Agenda

Fundamentals of Justice
Kupiano and Kwikila
14 - 15 October

Day 1 - Kupiano

Time	Program Item	Responsible Person
8a to 805a	Introduction	Arabella Owen
805a to 10a	Facilitator – Constitution of PNG	John Carey
10a to 10:30a	Tea Break	
1030a to 12p	Facilitator – Village Courts and Function	John Carey
12p to 1p	Lunch	
1p to 3p	Facilitators – Access to Justice	Stacey Levakia-Wali
3p to 4p	Group Discussion – Limits of Power	Stacey Levakia-Wali
4p to 415p	Group Photo	Oliver Bommoc

Day 2 - Kwikila

Time	Program Item	Responsible Person
8a to 805a	Introduction	Arabella Owen
805a to 10a	Facilitator – Constitution of PNG	John Carey
10a to 10:30a	Tea Break	
1030a to 12p	Facilitator – Village Courts and Function	John Carey
12p to 1p	Lunch	
1p to 3p	Facilitators – Access to Justice	Stacey Levakia-Wali
3p to 4p	Group Discussion – Limits of Power	Stacey Levakia-Wali
4p to 415p	Group Photo	Oliver Bommoc
4:15p to 445p	Evaluation	Arabella Owen



Papua New Guinea Centre for Judicial Excellence
Supreme & National Courts of Justice



Program Agenda

Fundamentals of Justice
 Wanigela and Wairoi
 17, 18, 19 & 22 October

Day 1

<u>Time</u>	<u>Program Item</u>	<u>Responsible Person</u>
8a to 805a	Introduction	Arabella Owen
805a to 10a	Facilitator – Constitution of PNG	John Carey
10a to 10:30a	Tea Break	
1030a to 12p	Facilitator – Village Courts and Function	John Carey
12p to 1p	Lunch	
1p to 3p	Facilitators – Access to Justice	John Carey, Stacey Levakia-Wali
3p to 4p	Group Discussion – Limits of Power	Stacey Levakia-Wali
4p to 415p	Group Photo	Oliver Bommoc

Day 2

Time	Program Item	Responsible Person
8a to 845a	Review of Day 1	Arabella Owen
845a to 10a	Facilitator – Human Rights in PNG	Stacey Levakia-Wali
10a to 10:30a	Tea Break	
1030a to 12p	Facilitator – Constitutional Rights	Stacey Levakia-Wali
12p to 1p	Lunch	
1p to 3p	Group Discussion – Fairness	John Carey
3p to 4p	Challenges of Village Courts	John Carey

Day 3

<u>Time</u>	<u>Program Item</u>	<u>Responsible Person</u>
8a to 845a	Review of Day 2	Arabella Owen
845a to 10a	Group Discussion – How to Improve Access to Justice	Stacey Levakia-Wali
10a to 10:30a	Tea Break	
1030a to 12p	Facilitator – Role of District Courts	Stacey Levakia-Wali
12p to 1p	Lunch	
1p to 3p	Facilitator – Role of National Court	John Carey
3p to 4p	Facilitator - Role of Supreme Court	John Carey
4p to 4:30p	Discussions	Arabella Owen

Day 4

<u>Time</u>	<u>Program Item</u>	<u>Responsible Person</u>
8a to 845a	Review of Day 3	Arabella Owen
845a to 10a	Group Discussion – How to Improve Access to Justice	Stacey Levakia-Wali
10a to 10:30a	Tea Break	
1030a to 12p	Facilitator – Role of District Courts	Stacey Levakia-Wali
12p to 1p	Lunch	
1p to 3p	Facilitator – Role of National Court	John Carey
3p to 4p	Facilitator - Role of Supreme Court	John Carey
4p to 4:30p	Wrap-Up and Evaluations	Arabella Owen



**Papua New Guinea Centre for Judicial Excellence
Supreme & National Courts of Justice**



Program Agenda

Fundamentals of Justice
Sogeri
24 - 26 October

Day 1

Time	Program Item	Responsible Person
8a to 805a	Introduction	Arabella Owen
805a to 10a	Facilitator – Constitution of PNG	John Carey
10a to 10:30a	Tea Break	
1030a to 12p	Facilitator – Village Courts and Function	John Carey
12p to 1p	Lunch	
1p to 3p	Facilitators – Access to Justice	John Carey, Stacey Levakia-Wali
3p to 4p	Group Discussion – Limits of Power	Stacey Levakia-Wali
4p to 415p	Group Photo	Oliver Bommoc

Day 2

Time	Program Item	Responsible Person
8a to 845a	Review of Day 1	Arabella Owen
845a to 10a	Facilitator – Human Rights in PNG	Stacey Levakia-Wali
10a to 10:30a	Tea Break	
1030a to 12p	Facilitator – Constitutional Rights	Stacey Levakia-Wali
12p to 1p	Lunch	
1p to 3p	Group Discussion – Fairness	John Carey
3p to 4p	Challenges of Village Courts	John Carey

Day 3

<u>Time</u>	<u>Program Item</u>	<u>Responsible Person</u>
8a to 845a	Review of Day 2	Arabella Owen
845a to 10a	Group Discussion – How to Improve Access to Justice	Stacey Levakia-Wali
10a to 10:30a	Tea Break	
1030a to 12p	Facilitator – Role of District Courts	Stacey Levakia-Wali
12p to 1p	Lunch	
1p to 3p	Facilitator – Role of National Court	John Carey
3p to 4p	Facilitator - Role of Supreme Court	John Carey
4p to 4:30p	Wrap-Up and Evaluations	Arabella Owen



Papua New Guinea Centre for Judicial Excellence
Supreme & National Courts of Justice



Program Agenda

Fundamentals of Justice
Kerema
27 - 29 October

Day 1

<u>Time</u>	<u>Program Item</u>	<u>Responsible Person</u>
8a to 805a	Introduction	Arabella Owen
805a to 10a	Facilitator – Constitution of PNG	John Carey
10a to 10:30a	Tea Break	
1030a to 12p	Facilitator – Village Courts and Function	John Carey
12p to 1p	Lunch	
1p to 3p	Facilitators – Access to Justice	John Carey, Stacey Levakia-Wali
3p to 4p	Group Discussion – Limits of Power	Stacey Levakia-Wali
4p to 415p	Group Photo	Oliver Bommoc


Day 2

<u>Time</u>	<u>Program Item</u>	<u>Responsible Person</u>
8a to 845a	Review of Day 1	Arabella Owen
845a to 10a	Facilitator – Human Rights in PNG	Stacey Levakia-Wali
10a to 10:30a	Tea Break	
1030a to 12p	Facilitator – Constitutional Rights	Stacey Levakia-Wali
12p to 1p	Lunch	
1p to 3p	Group Discussion – Fairness	John Carey
3p to 4p	Challenges of Village Courts	John Carey


Day 3

<u>Time</u>	<u>Program Item</u>	<u>Responsible Person</u>
8a to 845a	Review of Day 2	Arabella Owen
845a to 10a	Group Discussion – How to Improve Access to Justice	Stacey Levakia-Wali
10a to 10:30a	Tea Break	
1030a to 12p	Facilitator – Role of District Courts	Stacey Levakia-Wali
12p to 1p	Lunch	
1p to 3p	Facilitator – Role of National Court	John Carey
3p to 4p	Facilitator - Role of Supreme Court	John Carey
4p to 4:30p	Wrap-Up and Evaluations	Arabella Owen

2. TRAINING MODULE



Papua New Guinea Centre for Judicial Excellence (PngCJE)
Supreme & National Court of Justice



Basic Judicial Orientation for Lay Judicial Officers October 2021 Papua New Guinea

Session: Fundamentals of Justice
Dr. John Carey, Executive Director, PngCJE
Ms. Stacey Levakia Wali, Program Officer, Judges and Magistrates, PCJE
Ms. Arabella Owen, Program Officer, Lay Judicial Officers, PCJE

Fundamentals of Justice

An effective justice system -

- Fundamental right of citizens and residents
- Underpins business confidence, job creation and economic growth

2

Fundamentals of Justice

Role of Judicial Officers

Key Themes:

1. Administer law under the Constitution
2. Independence and accountability
3. Impartiality and ethics
4. Fairness – procedural fairness, due process
5. Accessibility
6. Competence
7. Service to the community

3

Constitution of PNG:

160. ESTABLISHMENT OF THE SUPREME COURT.

- (1) A Supreme Court of Justice is hereby established.
- (2) The Supreme Court is a superior court of record and accordingly, subject to any Act of the Parliament, has the power to punish the offence against itself commonly known as contempt of court.

4

Constitution of PNG:

163. ESTABLISHMENT OF THE NATIONAL COURT.

- (1) A National Court of Justice is hereby established.
- (2) The National Court is a superior court of record and accordingly, subject to any Act of the Parliament, has the power to punish the offence against itself commonly known as contempt of court.

5

Village Courts

- Village Court Act 1973
- Functions. The court's function is to 'ensure peace and harmony in the area for which it is established by mediating in, and endeavouring to obtain just and amicable settlement of disputes (s 16). If mediation fails the court has a compulsory jurisdiction (s 17).

6

Village Courts

- **Jurisdiction.** The court has jurisdiction over all residents normally resident within its area (s 12) with inter-village disputes dealt with by joint sittings (s 14). The courts exercise both civil[1123] and criminal jurisdiction, although the distinction is somewhat blurred in the day to day work of the court.

7

Village Courts

- **Specific offences within the court's jurisdiction are prescribed in the regulations. These include:**
 - striking a person
 - using insulting words
 - damage to property
 - drunkenness in the village area
 - failure to perform customary duties or obligations
 - sorcery.

8

Village Courts

- The Court may also hear contraventions of Local Government Council rules.
- Compensation and Penalties. A village court may order compensation in most cases of up to K300.00, but without any limit in cases regarding custody of children, bride price or compensation for death (s 21(3)). Work orders for an injured or aggrieved party, not exceeding four weeks, may also be issued. The limit on fines is K50.00 in cash or goods. A maximum of four weeks community work may also be ordered, but imprisonment, which in any event must be endorsed by a local or district court magistrate, may only be ordered if a previous fine or compensation order of the village court has been ignored.

9

Village Courts

- Appeal and Review. The courts exist largely outside the formal court hierarchy, but there are limited rights of appeal to a local or district court magistrate who sits with two village court magistrates. This decision is subject to review by a Provincial Supervising Magistrate (who also has other powers of review and supervision). There is no further appeal.[1124]

10

Village Courts

- Personnel. A number of local residents are appointed as magistrates for each court:[1125] they hold office for three years. No specific qualifications are required but short training courses are run by the Village Courts Secretariat for new magistrates. Between 3 and 10 local magistrates constitute the court, but in many areas a distinction has developed between an 'Area Court' and a 'Full Court'. With an 'Area Court' one or two village court magistrates try to mediate and reach a settlement which is reduced to writing and may be enforced.

11

Village Courts

- If mediation is unsuccessful a 'Full Court' of 3 or more magistrates will hear the case.[1126] A village court clerk who is the record keeper, and a village peace officer who assists the court and enforces its decisions, are the only other officials. They are not full-time officials and receive only a limited amount of remuneration. A district court magistrate is given responsibility for regularly inspecting village courts within his area.

12

Village Courts

- Law and Procedure. Village courts apply any law or custom (s 26). The general law does not apply, unless by express application. The courts decide matters in accordance with substantial justice (s 27) and are free to determine their own procedures.

13

A Question of Fairness

- What is fairness?
- Is fairness = neutrality?
- Is fairness = sameness?
- Is fairness = local or universal?
- Is fairness about process only or also outcome?
- Why is it important?
- How can you provide it?

14

Rules of 'Natural Justice'

Procedural fairness and due process

- Two 'common law' rules to ensure fair hearings:
 - the opportunity to be heard
 - the decision maker must be unbiased.

15

Fairness

UN International Covenant on Civil and Political Rights 1976

1. Equality before the courts, fair public hearings, by competent independent tribunal established by law, public judgments (exc. Security, juveniles, matrimonial)
2. Right to be presumed innocent
3. Minimum guarantees
 - a) Adequate time to prepare defence
 - b) Tried without undue delay
 - c) Right to defend self or through legal assistance
 - d) Examine, cross-examine witnesses
 - e) Interpreter
 - f) Protection from self-incrimination
4. Juvenile procedure
5. Right to review by higher court
6. Rule against double-jeopardy: tried only once

16

BARRIERS TO ACCESS TO JUSTICE

They include:

- Long delays; prohibitive costs of using the system;
- lack of available and affordable legal representation, that is reliable and has integrity;
- abuse of authority and powers, resulting in unlawful searches, seizures, detention and imprisonment; and weak enforcement of laws and implementation of orders and decrees.
- Gender bias and other barriers in the law and legal systems: inadequacies in existing laws effectively fail to protect women, children, poor and other disadvantaged people, including those with disabilities and low levels of literacy.
- Lack of de facto protection, especially for women, children, and men in prisons or centres of detention.
- Lack of adequate information about what is supposed to exist under the law, what prevails in practice, and limited popular knowledge of rights.
- Lack of adequate legal aid systems.
- Limited public participation in reform programmes.
- Excessive number of laws.
- Formalistic and expensive legal procedures (in criminal and civil litigation and in administrative board procedures).
- Avoidance of the legal system due to economic reasons, fear, or a sense of futility of purpose.

17

Nature/Nurture Debate

- *Good Village Court Magistrates can be made;*
- *They make themselves through learning, rather than being taught.*

18

Fundamentals of Justice

Questions for Village Court Magistrates to consider:

- How accessible are the courts (access, signage, waiting conditions)?
- Is the Court process impartial?
- How quickly are cases dealt with (time lapse between summons and hearings, punctuality of proceedings, delivery of decisions, etc)?
- Is the Judgement and reasoning well-communicated?
- To what extent does the public have confidence in the justice system?
- What experience does the public have with the Village Court Magistrate (attitudes, politeness, competence)?

19

Fundamentals of Justice - Judicial Education

- *Village Court Magistrates capacity is continually developed through continuing education and training*
- *Legislative Updates*
- *Technological Advances*
- *Community Awareness*
- *National and International Development*

20

Fundamentals of Justice

“There are three kinds of men. The one that learns by reading. The few who learn by observation. The rest of them have to pee on the electric fence for themselves.”

Will Rogers

21

3. MEDIA ARTICLES/PRESS RELEASES

(i) Press Release sent to the media



Papua New Guinea Centre for Judicial Excellence
Supreme & National Courts of Justice



PRESS RELEASE

04/11/2021

Papua New Guinea Centre for Judicial Excellence Team meets Village Court Officials

The Papua New Guinea Centre for Judicial Excellence (PNGCJE) has reached out to communities to promote access to justice through awareness and training of Village Court Officials.

A team led by Executive Director Dr. John Carey and Deputy Executive Director Mr. Sam Kaipu, along with Program Officers Mrs. Stacey Levakia Wali and Mrs. Arabella Owen visited Village Court Officials in eight (8) different communities across Central Province, Gulf Province and the National Capital District (NCD) from October 2 to November 2. The communities were Gaire and Gaba Gaba villages, Kwikila, Kupiano, Sogeri, June Valley, Marshall Lagoon villages and Kerema.

During those visits they shared material related to Access to Justice and its application in practice along with a copy of the Papua New Guinea Constitution.

“I am happy to help and provide technical assistance to the Village Courts in strengthening their ability to build a stronger community through their important work in Villages throughout Papua New Guinea. My role as Program Officer includes supporting training activities throughout the Pacific Islands for Lay Judicial Officers”, says Mrs. Arabella Owen.

Most of the Village Court Officials including magistrates, peace officers and chairmen were very pleased with the program and commended PNGCJE for the effort and commitment put into bringing training and development out to the village and community level.

PNGCJE stakeholders include the Department of Justice and Attorney General under which the Village Court Magistrates fall under. The PNGCJE intends to work closely with the Village Courts Magistrates Secretariat as the need arises in the future to facilitate and assist in training that will support improving access to justice in the Village Courts.

The PNGCJE received funding and logistical support to do this visit from the Pacific Judicial Strengthening Initiative (PJSI). PJSI is funded by the New Zealand Ministry of Foreign Affairs and Trade (NZ MFAT).

Deputy Executive Director Mr. Sam Kaipu said that, “All of our programs are focused on the needs of each target audience and a training needs assessment whether formal or informal assists the PNGCJE to provide technical support on a range of topics which cover knowledge, skills and/or awareness training”. The PNGCJE whose Chairman is the Chief Justice of Papua New Guinea Sir Gibuma Gibbs Salika, has a staff complement of 22 and has capacity and interest in doing more programs in collaboration with all of its stakeholder which include the Judiciary, Magisterial Services and the Department of Justice and Attorney General and the Law and Justice Sector in PNG.

END///

(ii) Newspaper cutting: Article published on Post Courier dated November 7, 2021.



ANNEXURE B: TRAINING REPORTS

1. TRAINING PROGRAM AT GAIRE & GABA GABA VILLAGES – CENTRAL PROVINCE

The PNGCJE conducted the first training program on the National Constitution of PNG, Functions of the Village Court and Access to Justice at Gaire and Gaba Gaba Communities in the Central Province on October 2, 2021.

The purpose of the orientation program was to help the Lay Judicial Officers in the community develop an understanding of constitutional rights and freedoms of citizens, the functions of Village Courts, and on how to access justice through the Courts if the rights of citizens are infringed.

PNGCJE Executive Director Dr. John Carey and Program Officer Ms. Stacey Levakia-Wali were the key speakers during the orientation program, explaining the different types of rights that people have under the Constitution and the process to go about seeking justice if and when their rights are infringed. Dr. Carey also covered the different functions of the Village Courts in PNG. A group discussion was also held with the Deputy Executive Director Mr. Sam Kaiapu on Limits of Power.

Village Court officials who attended the program at Gaire Village expressed their concerns and challenges faced with no proper Court facilities and training for the Court Officials. The Village Court in the community has regular Court hearing days to deal with mediation hearings concerning land, family, marriage and other social issues in the community.

Village Court officials from Gaba Gaba Village did not attend the program due to some church programs held in their village on that day.

It was emphasised that PNGCJE's mandate was to design and deliver judicial education training programs for the Court Officials and members of Law & Justice Sector Agencies who are involved in the Court process. That is why the PNGCJE took the initiative to seek support from the PJSI to run the training programs for the Lay Judicial Officers in communities.

The participants were grateful for the initiative taken by PNGCJE and PJSI to run the training program.



Picture 1: Village Court Officials in Gaire Village.



Picture 2: Program Officers Ms. Vali Kila (left), Ms. Arabella Owen (second from right) and Ms. Stacey Levakia-Wali (right), delivering training materials to Village Court Officials in Gaba Gaba.

2. TRAINING PROGRAM AT HULA VILLAGE – CENTRAL PROVINCE

The PNGCJE conducted the second training program on The National Constitution of PNG, Functions of the Village Court and Access to Justice at the Hula Community in the Central Province on October 13, 2021.

The purpose of the training program was to help the Lay Judicial Officers in the community have an understanding of constitutional rights and freedoms of citizens, the functions of Village Courts, and on how to access justice through the Courts if the rights of citizens are violated.

PNGCJE Executive Director Dr. John Carey and Deputy Executive Director Mr. Sam Kaipu were the key speakers during the training program, explaining the different types of rights that people have under the Constitution and the process to go about seeking justice if and when their rights are infringed. Dr. Carey covered the different functions of the Village Courts in PNG. A group discussion was also held with Program Officer Ms. Stacey Levakia-Wali on Limits of Power.

Ten Village Court Officials who attended the program at Hula Village expressed their concerns and challenges faced with no proper training for the Court Officials. The Village Court in the community has regular Court hearing days to deal mainly with mediation hearings concerning land, family, marriage and other social issues in the community.

It was emphasised that PNGCJE's mandate was to design and deliver judicial education training programs for the Court Officials and members of Law & Justice Sector Agencies who are involved in the Court process. That is why the PNGCJE took the initiative to seek support from the PJSI to run the training programs for the Lay Judicial Officers in communities.

The participants were grateful for the initiative taken by PNGCJE and PJSI to run the training program.



Picture 3: Discussions with Viilage Court Officials in Hula.



Picture 4: PNGCJE Officials with Village Court Officials at Hula.



Picture 5: PNGCJE Executive Director Dr. John Carey speaking to Village Court Officials in Hula.

3. TRAINING PROGRAM AT KWIKILA & KUPIANO COMMUNITIES – CENTRAL PROVINCE

The third and fourth training programs on were conducted at Kwikila and Kupiano Communities in Central Province on October 14 and 15, 2021 covering the topics; The National Constitution of PNG, Functions of the Village Court and Access to Justice.

The PNGCJE carried out the training purposely to help the Lay Judicial Officers in the community have an understanding of constitutional rights and freedoms of citizens, the functions of Village Courts, and on how to access justice through the Courts if the rights of citizens are violated or breached.

PNGCJE Executive Director Dr. John Carey and Program Officer Ms. Stacey Levakia-Wali were the main speakers covering basic information on the different types of rights that people have under the Constitution and the process to go about seeking justice if and when their rights infringed. A group discussion was later held with Ms. Levakia-Wali after the sessions.

Nineteen Officials from the two communities which included Court Officials and Representatives of various Groups who attended the program expressed their concerns and challenges faced with no proper Court facilities and no proper training for the Court Officials.

The Village Court at Kwikila has regular Court hearing days to deal with mediation hearings concerning land, family, marriage and other social issues in the community. There is no Village Court establishment at Kupiano, so cases from Kupiano are moved to Kwikila for hearing.

It was emphasised that PNGCJE’s mandate was to design and deliver judicial education training programs for the Court Officials and members of Law & Justice Sector Agencies who are involved in the Court process. That is why the PNGCJE took the initiative to seek support from the PJSI to run the training programs for the Lay Judicial Officers in communities. The participants were grateful for the initiative taken by PNGCJE and PJSI to run the training program.



Picture 6: Program Officer Ms. Stacey Levakia-Wali handing out training materials to participants in Kwikila.



Picture 7: Program Officer Ms. Arabella Owen (left), Executive Director Dr. John Carey (centre) and Program Officer Ms. Stacey Levakia-Wali with Village Court Officials in Kupiano.



Picture 8: Village Court Officials in Kwikila.

4. TRAINING PROGRAM AT MARSHALL LAGOON COMMUNITIES (WANIGELA & WAIORI VILLAGES) – CENTRAL PROVINCE

The Papua New Guinea Centre for Judicial Excellence (PNGCJE) conducted the fifth training program on The National Constitution of PNG, Functions of the Village Court and Access to Justice at Wanigela and Waiori Villages in the Central Province on October 17, 18, 19 and 22, 2021. Both villages are located in islands and require boats and dinghies to reach them from the mainland. The villages have an estimated population of 13,000.

The purpose of the training program was to help the Lay Judicial Officers in the community have an understanding of constitutional rights and freedoms of citizens, the functions of Village Courts, and on how to access justice through the Courts if the rights of citizens are violated or breached.

PNGCJE Executive Director Dr. John Carey was the main speaker during the orientation program, explaining the different types of rights that people have under the Constitution and the process to go about seeking justice if and when their rights infringed. There was a group discussion on Limits of Power with Dr. Carey. The sessions were conducted both on land and upon dinghies.

Seven Court Officials including Village Court Magistrates from these villages who attended the program expressed their concerns and challenges faced with no proper Court facilities and no proper training for the Court Officials. Gun trafficking and domestic violence are common social issues faced in Wanigela and Waiori Villages.

The Village Court in this community deal with mediation hearings concerning land, family, marriage and other social issues.

It was emphasised that PNGCJE's mandate was to design and deliver judicial education training programs for the Court Officials and members of Law & Justice Sector Agencies who are involved in the Court process. That is why the PNGCJE took the initiative to seek support from the PJSI to run the training programs for the Lay Judicial Officers in communities.

The participants were grateful for the initiative taken by PNGCJE and PJSI to run the training program.



Picture 5: PNGCJE Executive Director D. John Carey (fourth from right) after discussions with Village Court Officials on a boat at the Wanigela and Waiori Villages.



Picture 6: Dr. John Carey speaking to Village Court Officials in the Wanigela, Waiori communities.

5. TRAINING PROGRAM AT JUNE VALLEY/TOKARARA COMMUNITY – NATIONAL CAPITAL DISTRICT

The seventh training program on The National Constitution of PNG, Functions of the Village Court and Access to Justice was held at June Valley, a community within the Tokarara suburb in Port Moresby on October 21, 2021.

The purpose of the training program was to help the Lay Judicial Officers in the community have an understanding of constitutional rights and freedoms of citizens, the functions of Village Courts, and on how to access justice through the Courts if the rights of citizens are violated or breached.

PNGCJE Executive Director Dr. John Carey was the main speaker during the orientation program, explaining the different types of rights that people have under the Constitution and the process to go about seeking justice if and when their rights infringed. There was a group discussion on Limits of Power with Dr. Carey.

Eleven Court Officials from the June Valley community attended the program and expressed their concerns and challenges faced with no proper Court facilities, no proper training for the Court Officials and no proper awareness on basic laws. The Village Court in this community has regular Court hearing days to deal with mediation hearings concerning family, marriage and other social issues in the community.

It was emphasised that PNGCJE's mandate was to design and deliver judicial education training programs for the Court Officials and members of Law & Justice Sector Agencies who are involved in the Court process. That is why the PNGCJE took the initiative to seek support from the PJSI to run the training programs for the Lay Judicial Officers in communities.

The participants were grateful for the initiative taken by PNGCJE and PJSI to run the training program.



Picture 7: Dr. John Carey (left) and Ms. Arabella Owen (second from right) with Village Court Officials at June Valley.

6. TRAINING PROGRAM AT SOGERI COMMUNITY – CENTRAL PROVINCE

The PNGCJE conducted the sixth training program on The National Constitution of PNG, Functions of the Village Court and Access to Justice at the Sogeri Community in the Central Province on October 24 - 26, 2021.

The purpose of the training program was to help the Lay Judicial Officers in the community have an understanding of constitutional rights and freedoms of citizens, the functions of Village Courts, and on how to access justice through the Courts if the rights of citizens are violated or breached.

PNGCJE Executive Director Dr. John Carey and Program Officer Ms. Stacey Levakia-Wali were the main speakers during the training program, explaining the different types of rights that people have under the Constitution and the process to go about seeking justice if and when their rights infringed. A group discussion was also held with Ms. Levakia-Wali on Limits of Power.

Fifteen Officials from Sogeri Community attended the program which included; Two Court Officials and 13 Representatives of various Groups in the community. They expressed their concerns and challenges faced with no Village Court establishment and no proper training for the Court Officials. The Court Officials and community leaders regularly work with the Sogeri police to maintain peace and good order.

They deal with mediation hearings concerning land, family, marriage and other social issues in the community.

It was emphasised that PNGCJE's mandate was to design and deliver judicial education training programs for the Court Officials and members of Law & Justice Sector Agencies who are involved in the Court process. That is why the PNGCJE took the initiative to seek support from the PJSI to run the training programs for the Lay Judicial Officers in communities.

The participants were grateful for the initiative taken by PNGCJE and PJSI to run the training program.



Picture 8: PNGCJE Program Officer Ms Arabella Owen assisting a participant during the training in Sogeri.



Picture 9: Village Court Officials in Sogeri with PNGCJE Officials.

7. TRAINING PROGRAM FOR THE KEREMA COMMUNITY – GULF PROVINCE

The PNGCJE conducted the eighth training program on The National Constitution of PNG, Functions of the Village Court and Access to Justice for the Kerema Community in Gulf Province on October 27 – 29, 2021.

The purpose of the orientation program was to help the Lay Judicial Officers in the community have an understanding of constitutional rights and freedoms of citizens, the functions of Village Courts, and on how to access justice through the Courts if the rights of citizens are violated or breached.

PNGCJE Executive Director Dr. John Carey and Program Officer Ms Stacey Levakia-Wali were the main speakers during the orientation program, explaining the different types of rights that people have and the process to go about seeking justice if and when their rights are infringed. There was a group discussion on Limits of Power with Dr. Carey and Ms. Levakia-Wali.

Twelve Court Officials from the Kerema Community who attended the program expressed their concerns and challenges faced with no proper Court facilities and no proper training for the Court Officials. They also raised issues with some sections of the Village Court Act which requires review. The Village Court in this community has regular Court hearing days to deal with mediation hearings concerning land, family, marriage and other social issues in the community.

It was emphasised that PNGCJE’s mandate was to design and deliver judicial education training programs for the Court Officials and members of Law & Justice Sector Agencies who are involved in the Court process. That is why the PNGCJE took the initiative to seek support from the PJSI to run the training programs for the Lay Judicial Officers in communities. The participants were grateful for the initiative taken by PNGCJE and PJSI to run the training program.



Picture 10: Dr. John Carey (right), Ms. Stacey Levakia-Wali (left) and Ms. Arabella Owen (second from left) with Village Court Officials in Kerema, Gulf Province.

8. CONTINUATION OF TRAINING IN WANIGELA VILLAGE – CENTRAL PROVINCE

The PNGCJE did a continuation of the Fundamentals of Justice training program at Wanigela village in the Marshall Lagoon community in Central Province on November 2, 2021.

There were 58 participants, 48 males and 10 females.

PNGCJE Executive Director Dr. John Carey was the only facilitator covering issues related to human rights, constitutional power, issues related to village court powers and answered questions on law. Dr. Carey provided lunch and refreshments for all the participants.

The attendees requested a follow-up session in 2022 based on the number of matters raised as questions for discussion.

It was emphasised that PNGCJE's mandate was to design and deliver judicial education training programs for the Court Officials and members of Law & Justice Sector Agencies who are involved in the Court process. That is why the PNGCJE took the initiative to seek support from the PJSI to run the training programs for the Lay Judicial Officers in communities.

The participants were grateful for the initiative taken by PNGCJE and PJSI to run the training program.



Picture 8: Dr. John Carey speaking to the community members at Wanigela Village.

ANNEXURE C: BUDGET ACQUITTAL

1. Budget Estimate Approved by PJSI

Table 1.3: Fundamentals of Justice Training – Lay Judicial Officers Training Cost Summary

No	Particulars	Gaire/ Gaba-Gaba	Hula	Kwikila/ Kupiano	Marshall Lagoon	June Valley	Sogeri	Kerema	Total Amount
1	Accommodation	19,190.00	-	-	-		6,175.00	14,482.00	39,847.00
2	Vehicle Hire	-	-	-	-		-	-	19,050.00
3	Travel Allowances (5)	-	-	-	-		-	-	12,825.00
4	Refreshments	-	-	-	-		-	-	1,824.60
									Total
									K73,546.60
	from PJSI				Initial Approved Budget				K64,000.00
					Actual Costing				K73,546.60
	PJSI				Additional Funding from				K9,546.00

2. Payment Advice for Accommodation – Villa Karai Resort

- Batch Payment

Batch Payment Summary Report

Batch Information

Payment Type: Overseas Batch Name: Villa Karai 12 Oct 2021 Total Payments: 1 Rejected Payments: 0

Processing Date: 12/10/2021 Batch Status: Processed Total AUD Amount: 7,553.63 Last Actioned By: fcambd 12/10/2021 12:17:50

Batch Processing Comments: Total AUD Amount includes all payments with an Added status and does not include Rejected or Deleted items. The converted amount (shaded for AUD or FX) has been calculated using the applied exchange rate.

Payment Method	Value Date	Beneficiary Name	Currency	Entered Amount	FX Amount	AUD Amount	Payment ID	Status
EFT	14/10/2021	Villa Karai Resort	PGK	FX	19,190.00	7,553.63	Inv 309/2021	Added

Authorized Signing Officer's Signature

Page 1 of 1

This information last refreshed at: 12/10/2021 16:02:00, Sydney, Australia

Payments: 1 - 1

- Receipt

RECEIPT


DATE Thu 04/11/21


RECEIVED FROM PNG CJE

THE SUM OF NINETEEN THOUSAND ONE DOLLARS
HUNDRED AND NINETY KINA ONLY of CENTS

BEING FOR ACCOMMODATION & MEALS

\$K19,190.00


SIGNATURE



3. Payment Advice for Accommodation – Koitaki Country Club

- Batch Payment

Batch Payment Summary Report

Batch Information

Payment Type:	Overseas	Batch Name:	Koitaki Country Club 10 Oct 21	Total Payments:	1	Rejected Payments:	0
Processing Date:	12/10/2021	Batch Status:	Processed	Total AUD Amount:	2,430.62	Last Actioned By:	fcambd 12/10/2021 12:19:00

Batch Processing Comments: Total AUD Amount includes all payments with an Added status and does not include Rejected or Deleted Items. The converted amount (shaded for AUD or FX) has been calculated using the applied exchange rate.

Payments List

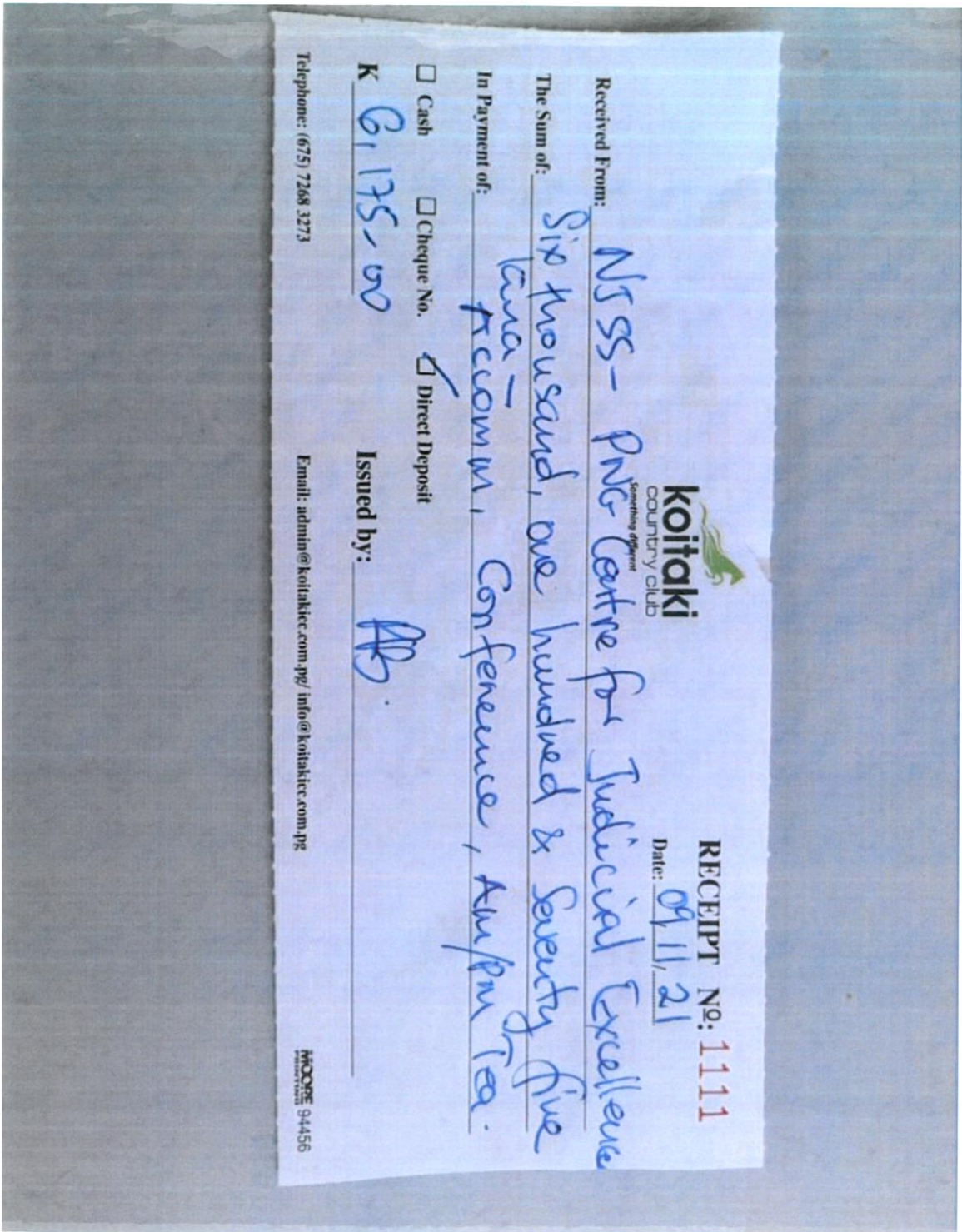
Payment Method	Value Date	Beneficiary Name	Currency	Entered Amount	FX Amount	AUD Amount	Payment ID	Status
EFT	14/10/2021	Koitaki Country Club	PGK	FX	6,175.00	2,430.62	Invoice 01/1021	Added

Authorised Signing Officer's Signature

Page 1 of 1

This information last refreshed at: 12/10/2021 16:10:42, Sydney, Australia
 Payments: 1 - 1

- Receipt



4. Payment Advice for Accommodation – Kerema Hotel

- Batch Payment

Batch Payment Summary Report

Batch Information

Payment Type: Overseas	Batch Name: Kerema Hotel 12 Oct 2021	Total Payments: 1	Rejected Payments: 0
Processing Date: 12/10/2021	Batch Status: Processed	Total AUD Amount: 5,700.45	Last Actioned By: fcambd 12/10/2021 12:18:40

Batch Processing Comments: Total AUD Amount includes all payments with an Added status and does not include Rejected or Deleted items. The converted amount (shaded for AUD or FX) has been calculated using the applied exchange rate.

Payments List

Payment Method	Value Date	Beneficiary Name	Currency	Entered Amount	FX Amount	AUD Amount	Payment ID	Status
EFT	14/10/2021	Kerema Hotel Ltd	PGK	FX	14,482.00	5,700.45	INV 2021-A100242	Added

Authorised Signing Officer's Signature

 Page 1 of 1

This information last refreshed at: 12/10/2021 16:09:14, Sydney, Australia
 Payments: 1 - 1

- Receipts

KEREMA HOTEL LIMITED



KEREMA HOTEL

P O BOX 54
 KEREMA, GULF PROVINCE
 TELEPHONE: 6481397/ 74539490
 Tin #: 500293256
 GST #: 464



KEREMA HOTEL

OFFICIAL RECEIPT			
DATE:	<u>14.10.21</u>	RECEIPT NUMBER:	<u>1406436</u>
METHOD OF PAYMENT:	<u>EFT</u>	CHEQUE DETAILS	
RECEIVED FROM	<u>NATIONAL JUDICIAL STAFF SERVICES</u>	INV NO:	<u>2021-A1000242</u>
BEING FOR	<u>ACCOMMODATION 4X DELUXE ROOMS, CONFERENCE ROOM HIRE INCLUSIVE am,luch & pm tea</u>		
TOTAL AMOUNT PAID:	<u>K 14,482.00</u>		
PREPARED BY:	 <u>LORNAELSIE BORO</u>		



RECEIPT 1406436

From: NATIONAL JUDICIAL STAFFS & SERVICES Date: 14/10/21

The sum of: FOURTEEN THOUSAND
FOUR HUNDRED & EIGHTY TWO KINA

Signed: [Signature] ACCOM & CONFERENCE USE

Eftpos	\$
Cash	\$
Other	\$ 14,482.00
Total	\$ 14,482.00

A5 4DL NCR

5. Payment Advice for Vehicle Hire – Kalanga Hire Cars

- Batch Payment

Batch Payment Summary Report

Batch Information

Payment Type: Overseas	Batch Name: Kalanga 12 Oct 2021	Total Payments: 1	Rejected Payments: 0
Processing Date: 12/10/2021	Batch Status: Processed	Total AUD Amount: 7,498.52	Last Actioned By: fambd 12/10/2021 12:19:30

Batch Processing Comments: Total AUD Amount includes all payments with an Added status and does not include Rejected or Deleted items. The converted amount (shaded for AUD or FX) has been calculated using the applied exchange rate.

Payment Method	Value Date	Beneficiary Name	Currency	Entered Amount	FX Amount	AUD Amount	Payment ID	Status
EFT	14/10/2021	Kalanga Hire Cars	PGK	FX	19,050.00	7,498.52	Car Hire	Added


This information last refreshed at: 12/10/2021 16:12:04, Sydney, Australia

Payments: 1 - 1

Authorised Signing Officer's Signature

Page 1 of 1

• Receipt



P O Box 369, Mt Hagen, WHP
Phone/Fax: (675) 542 0449, Digicel: 7446 3335/71196684
email: rebecca.nigintsj007@gmail.com

PAYMENT RECEIPT


Date: 29/10/21 Invoice No. 11


Received From: NATIONAL JUDICIAL STAFF SERVICES


Amount: K19,050.00

Being For: HIRE OF VEHICLE AND FUEL
TOOTH V/C 10KATER
HAX 716

Method of Payment: CHEQUE / DIRECT DEPOSIT

Customer Signature:  Date: 29/10/21

Received By:  Date: 28/10/21



6. Calculation Worksheet for Travel Allowances – PNGCJE Facilitators & Staff

FUNDAMENTAL OF JUSTICE TRAINING CENTRAL & GULF PROVINCES (KEREMA)

Travel Allowances (Per Diems)

TOTAL **K12,675.00**

MR. JOHN CAREY

Villages	Travel Dates	Cost/day	No. of Days	Total
Gaire/ Gabba Gabba	02-Oct	PGK 95.00	1	PGK 95.00
Hula	13-Oct	PGK 200.00	1	PGK 200.00
Kerema	14 to 17 October	PGK 200.00	4	PGK 800.00
Wanigela, Waiori	18 to 20 October	PGK 200.00	3	PGK 600.00
Kupiano	21 to 24 October	PGK 200.00	4	PGK 800.00
Sogeri	27 to 29 October	PGK 200.00	3	PGK 600.00
				PGK 3,095.00

MRS STACEY LEVAKIA-WALI

Locations	Travel Dates	Cost/day	No. of Days	Total
Gaire/ Gabba Gabba	02-Oct	PGK 95.00	1	PGK 95.00
Hula	13-Oct	PGK 200.00	1	PGK 200.00
Kerema	14 to 17 October	PGK 200.00	4	PGK 800.00
Wanigela, Waiori	18 to 20 October	PGK 200.00	3	PGK 600.00
Kupiano	21 to 24 October	PGK 200.00	4	PGK 800.00
Sogeri	27 to 29 October	PGK 200.00	3	PGK 600.00
				PGK 3,095.00

MS. ARABELLA OWEN

Locations	Travel Dates	Cost/day	No. of Days	Total
Gaire/ Gabba Gabba	02-Oct	PGK 95.00	1	PGK 95.00
Hula	13-Oct	PGK 200.00	1	PGK 200.00
Kerema	14 to 17 October	PGK 200.00	4	PGK 800.00
Wanigela, Waiori	18 to 20 October	PGK 200.00	3	PGK 600.00
Kupiano	21 to 24 October	PGK 200.00	4	PGK 800.00
Sogeri	27 to 29 October	PGK 200.00	3	PGK 600.00
				PGK 3,095.00

MR. OLIVER BOMMOC

Locations	Travel Dates	Cost/day	No. of Days	Total
Gaire/ Gabba Gabba	02-Oct	PGK 95.00	1	PGK 95.00
Hula	13-Oct	PGK 200.00	1	PGK 200.00
Kerema	14 to 17 October	PGK 200.00	4	PGK 800.00
Wanigela, Waiori	18 to 20 October	PGK 200.00	3	PGK 600.00
Kupiano	21 to 24 October	PGK 200.00	4	PGK 800.00
Sogeri	27 to 29 October	PGK 200.00	3	PGK 600.00
				PGK 3,095.00

MR. SAM KAIPU

Locations	Travel Dates	Cost/day	No. of Days	Total
Gaire/ Gabba Gabba	02-Oct	PGK 95.00	1	PGK 95.00
Hula	13-Oct	PGK 200.00	1	PGK 200.00
				PGK 295.00

7. Payment Advice for Travel Allowance – Dr. John Carey

Batch Payment Summary Report

Batch Information

Payment Type: Overseas	Batch Name: John Carey 14 Oct 2021	Total Payments: 1	Rejected Payments: 0
Processing Date: 14/10/2021	Batch Status: Processed	Total AUD Amount: 1,232.42	Last Actioned By: fcambd 14/10/2021 09:37:40

Batch Processing Comments: Total AUD Amount includes all payments with an Added status and does not include Rejected or Deleted items. The converted amount (shaded for AUD or FX) has been calculated using the applied exchange rate.

Payments List

Payment Method	Value Date	Beneficiary Name	Currency	Entered Amount	FX Amount	AUD Amount	Payment ID	Status
EFT	18/10/2021	John Carey	PGK	FX	3,145.00	1,232.42	Travel allowance	Added

This information last refreshed at: 14/10/2021 15:59:19, Sydney, Australia

Payments: 1 - 1

 Authorised Signing Officer's Signature

8. Payment Advice for Travel Allowance – Ms. Stacey Levakia-Wali

Batch Payment Summary Report

Batch Information

Payment Type: Overseas	Batch Name: Stacey Levakia Wali 14 Oct 21	Total Payments: 1	Rejected Payments: 0
Processing Date: 14/10/2021	Batch Status: Processed	Total AUD Amount: 1,232.42	Last Actioned By: fcambd 14/10/2021 09:37:40

Batch Processing Comments: Total AUD Amount includes all payments with an Added status and does not include Rejected or Deleted items. The converted amount (shaded for AUD or FX) has been calculated using the applied exchange rate.

Payments List

Payment Method	Value Date	Beneficiary Name	Currency	Entered Amount	FX Amount	AUD Amount	Payment ID	Status
EFT	18/10/2021	Stacey levakia Wali	PGK	FX	3,145.00	1,232.42	Travel allowance	Added

Authorised Signing Officer's Signature

Page 1 of 1

This information last refreshed at: 14/10/2021 15:56:35, Sydney, Australia
 Payments: 1 - 1

9. Payment Advice for Travel Allowance – Ms. Arabella Owen



Batch Payment Summary Report

Batch Information

Payment Type: Overseas **Batch Name:** Arabella Owen 14 Oct 2021 **Total Payments:** 1 **Rejected Payments:** 0
Processing Date: 14/10/2021 **Batch Status:** Processed **Total AUD Amount:** 1,232.42 **Last Actioned By:** fcambd 14/10/2021 09:37:40
Batch Processing Comments: Total AUD Amount includes all payments with an Added status and does not include Rejected or Deleted items. The converted amount (shaded for AUD or FX) has been calculated using the applied exchange rate.

Payments List

Payment Method	Value Date	Beneficiary Name	Currency	Entered Amount	FX Amount	AUD Amount	Payment ID	Status
EFT	18/10/2021	Arabella Owen	PGK	FX	3,145.00	1,232.42	Travel allowance	Added

This information last refreshed at: 14/10/2021 15:53:37, Sydney, Australia

Payments: 1 - 1

 Authorised Signing Officer's Signature

Page 1 of 1



10. Payment Advice for Travel Allowance – Mr. Oliver Bommoc



RESERVE BANK OF AUSTRALIA

Batch Payment Summary Report

Batch Information

Payment Type: Overseas **Batch Name:** Oliver Bommoc 14 Oct 2021 **Total Payments:** 1 **Rejected Payments:** 0
Processing Date: 14/10/2021 **Batch Status:** Processed **Total AUD Amount:** 1,232.42 **Last Actioned By:** cambd 14/10/2021 09:37:40
Batch Processing Comments: Total AUD Amount includes all payments with an Added status and does not include Rejected or Deleted items. The converted amount (shaded for AUD or FX) has been calculated using the applied exchange rate.

Payments List

Payment Method	Value Date	Beneficiary Name	Currency	Entered Amount	FX Amount	AUD Amount	Payment ID	Status
EFT	18/10/2021	Oliver Bommoc	PGK	FX	3,145.00	1,232.42	Travel allowance	Added

This information last refreshed at: 14/10/2021 15:50:58, Sydney, Australia

Payments: 1 - 1

Authorised Signing Officer's Signature

Page 1 of 1

11. Payment Advice for Travel Allowance – Mr. Sam Kaipu

Batch Payment Summary Report

Batch Information

Payment Type: Overseas	Batch Name: Sam Kaipu 14 Oct 2021	Total Payments: 1
Processing Date: 14/10/2021	Batch Status: Processed	Total AUD Amount: 135.19
Batch Processing Comments: Total AUD Amount includes all payments with an Added status and does not include Rejected or Deleted Items. The converted amount (shaded for AUD or FX) has been calculated using the applied exchange rate.		Rejected Payments: 0
		Last Actioned By: fcambd 14/10/2021 09:34:40

Payments List

Payment Method	Value Date	Beneficiary Name	Currency	Entered Amount	FX Amount	AUD Amount	Payment ID	Status
EFT	18/10/2021	Sam Kaipu	PGK	FX	345.00	135.19	travel allowance	Added

 Authorised Signing Officer's Signature

This information last refreshed at: 14/10/2021 15:49:02, Sydney, Australia

Payments: 1 - 1

Page 1 of 1

12. Advice for Additional Funding from PJSI for Refreshments – K1,824.60

No	Particulars	Lae: 30-31 Jul 21		Mt. Hagen: 11-12 Aug 21	
		Supplier	Amount (K)	Supplier	Amount (K)
1	Venue hire, catering	Huon Gulf Hotel	K4,248.00	Highlander Hotel	K13,470.00
2	Accommodation - 2 facilitators		K2,700.00		
3	Air fares x 2 persons	Air Niugini	K2,736.40	Air Niugini	K3,110.40
4	Vehicle hire	Island Mobile Hire Cars	K3,036.00	Affordable Hire Cars	K3,080.00
5	TA (facilitators x 2)	1. Tongia Kekebogi 2. Peter Michael	K1,600.00		K1,600.00
6	Bank Fees		K 65.00	Bank Fees	K 65.00
			K14,385.40		K21,325.40
Total Cost			K35,710.80		
Total funds allocated by PJSI			K37,535.40		
Balance Remaining			K1,824.60	Unused amount	



Hannah Boyd
Project Officer

Part-time: Tuesday - Friday

Federal Court of Australia | PO Box 13084, George Street, Brisbane, QLD 4003,
Australia

p. +61 (0)7 3052 4041 | e. hannah.boyd@fedcourt.gov.au

PJSI was a finalist in the #WJChallenge 2021: Advancing the Rule of Law in a Time of Crisis competition! Check out our [project page](#)

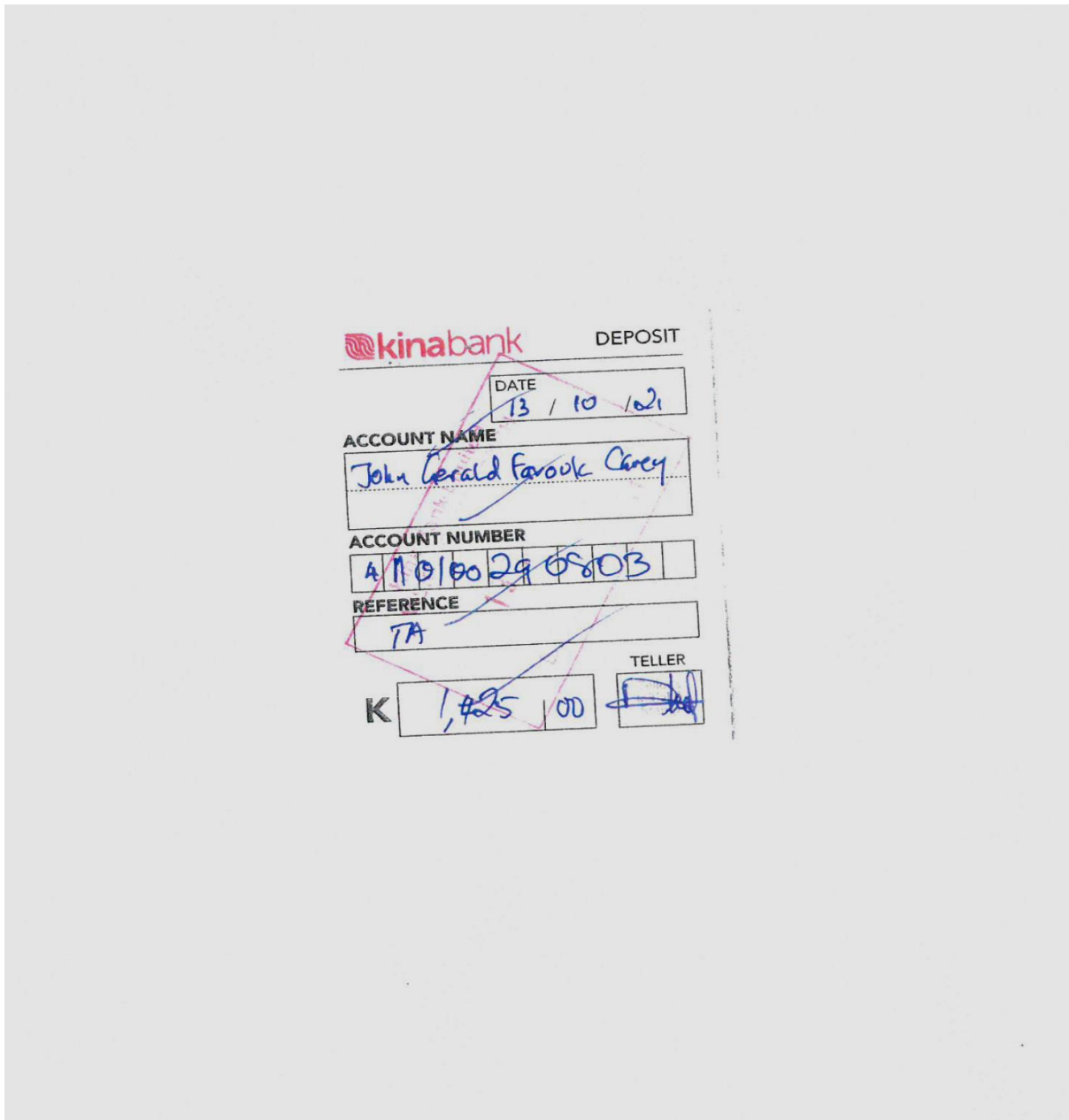
From: Peter Michael <pmichael@pngjudiciary.gov.pg>
Sent: Wednesday, 22 September 2021 10:18 AM
To: Hannah Boyd <Hannah.Boyd@fedcourt.gov.au>
Cc: Nicole Cherry <Nicole.Cherry@fedcourt.gov.au>; Tongia Kekebogi <tkekebogi@pngjudiciary.gov.pg>
Subject: FW: E-Ticket Receipts - Tongia KEKE

Caution: This is an external email. DO NOT click links or open attachments unless you recognise the sender and know the content is safe.

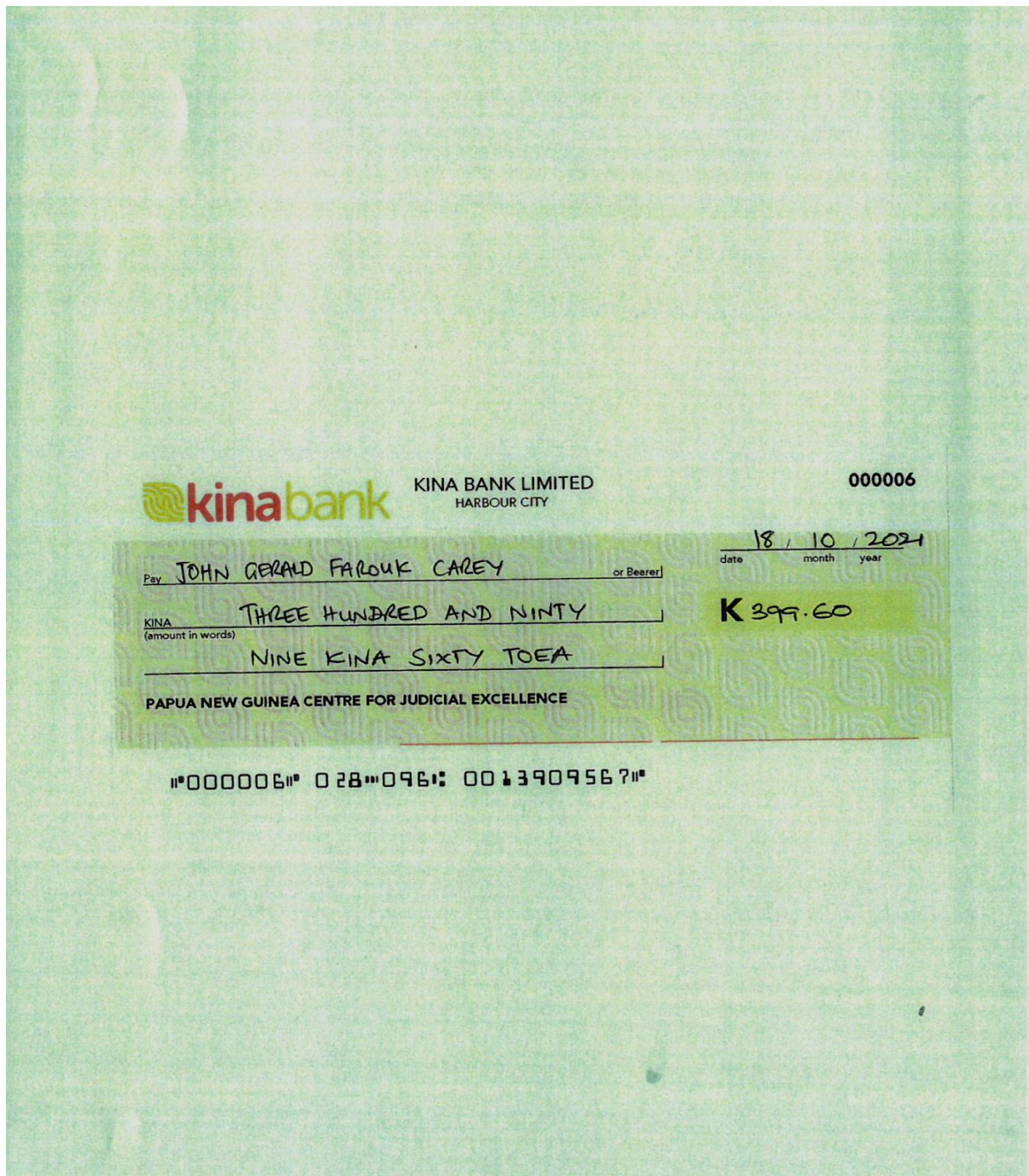
- Copy of check payment of K1,425 to Executive Director Dr. John Carey's account for miscellaneous payments (refreshments and others).



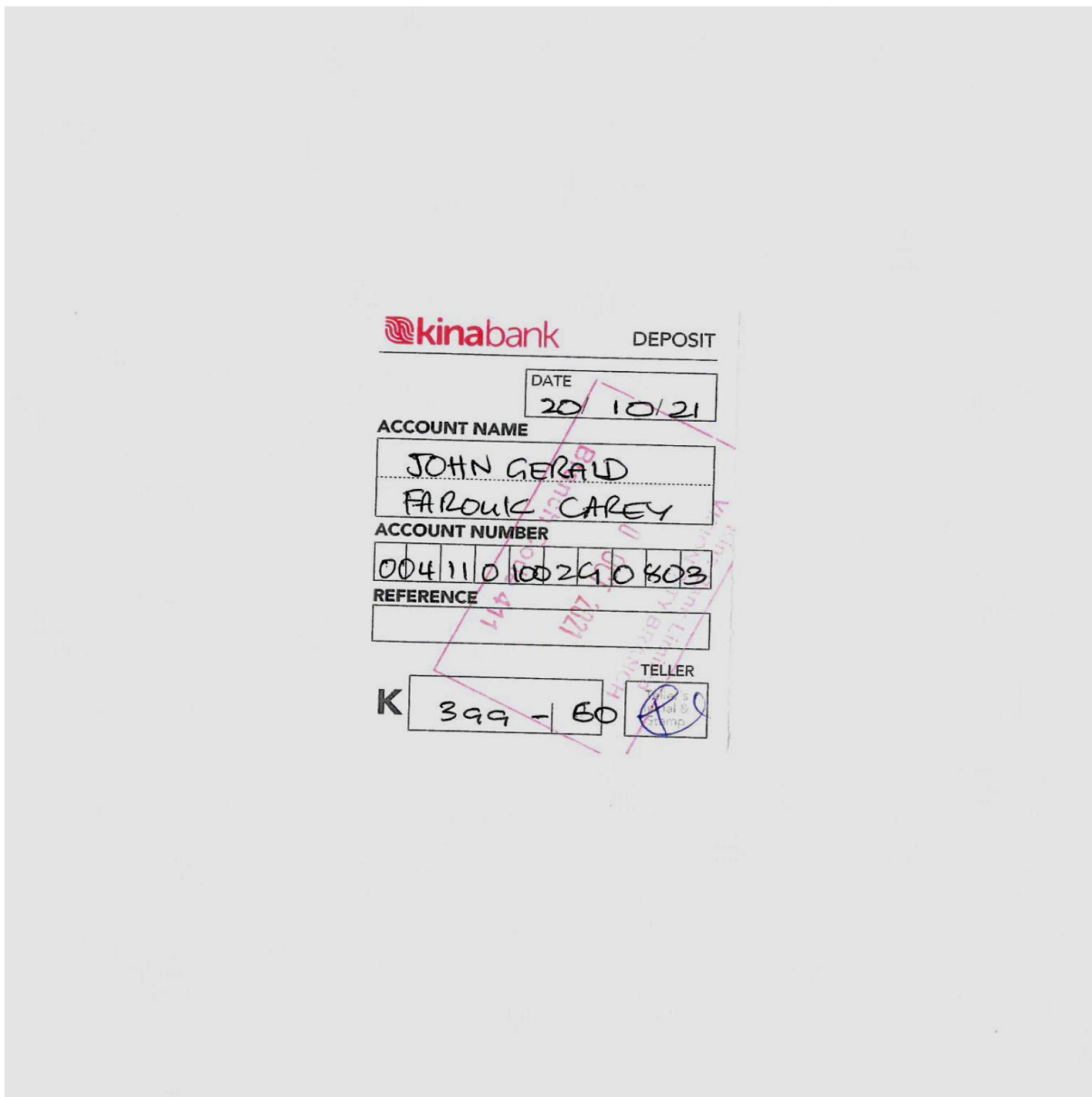
- Receipt of check payment of K1,425 to Executive Director Dr. John Carey's account for miscellaneous payments (refreshments and others).



- Copy of check payment of K399.60 to Executive Director Dr. John Carey's account for miscellaneous payments (refreshments and others).



- Receipt of check payment of K399.60 to Executive Director Dr. John Carey's account for miscellaneous payments (refreshments and others).



- Receipts for miscellaneous payments (refreshments and others).

CASH RECEIPT
DATE 13 / 10 / 21 ZQ 7165762
RECEIVED FROM MR JOHN CAREY
THE SUM OF K150.00
BEING FOR ELEVEN(11) LUNCH PACKS FOR TEAM AT HULA
\$ K150.00 SIGN [Signature]

CASH RECEIPT
DATE 13 / 10 / 21 ZQ 7165763
RECEIVED FROM MR JOHN CAREY
THE SUM OF K140.00
BEING FOR AFTERNOON TEA AND FRUITS FOR TEAM AT HULA
\$ K140.00 SIGN [Signature]

CASH RECEIPT
DATE 14 / 10 / 21 ZQ 7165764
RECEIVED FROM Mr. JOHN CAREY
THE SUM OF K135
BEING FOR REFRESHMENTS IN PM KWIKILA
\$ K135 SIGN [Signature]

CASH RECEIPT
DATE 15 / 10 / 21 ZQ 7165765
RECEIVED FROM Mr. JOHN CAREY
THE SUM OF K135
BEING FOR REFRESHMENTS IN PM KWIKILA
\$ K135 SIGN [Signature]

Stop n Shop : Waigani Central
Shop More, Save More

Tax Invoice #: 592710252
Sales Order #: 592710252
D: 15 OCT 21 T: 08:49:20 TIN: 500000039
By: spare RR#: CP1300550510

DESCRIPTION	QTY	PRICE
CITY FRANKLY WATER 600	11	16.50
MR. ATO CRISPS BBQ 45	1	3.25
MR. POTATO CRISPS BBQ 45	1	3.25
MR. POTATO ORIGINAL 45G	1	3.25
MR. ATO ORIGINAL 45G	1	3.25
MR. SO GOOD SOY MILK	2	6.99
TOTAL	17	K 39.40
Includes GST of		K 3.60
Amt Tendered		K 39.40
Change		K 0.00

Always check contents with receipt before leaving the counter

Yumi Mas Huihia Oigeta Meri Oigeta Iaha
Thank You for shopping at :
Stop n Shop : Waigani Central

SNS Karbar - New Waigani Centre
Shop More, Save More

Tax Invoice #: 592710252
Sales Order #: 592710252
D: 15 OCT 21 T: 08:49:20 TIN: 500000039
By: Product Dept RR#: CP1300550510

DESCRIPTION	QTY	PRICE
CORONA PANAMA (PAIAR)	6	5.70
Baked POTATO	3	3.00
150 QUARTER THICKED S.C.	11	16.44
PLAIN RICE	1	2.95
1X GARDEN FARM CHIPS	2	21.96
SOY MILK	1	3.00
TOTAL	24	K 26.75
Includes GST of		K 10.16
Amt Tendered		K 26.75
Change		K 0.00

Always check contents with receipt before leaving the counter

Yumi Mas Huihia Oigeta Meri Oigeta Iaha
Thank You for shopping at :
SNS Karbar - New Waigani Centre

Powered By ProTeam.in

RECEIPT

BigRooster Waigani Central
Section 38, Allotment 33,
Waigani Drive, Hohola

Terminal Name : NODE1
Phone No : 73558560
Receipt No : 3-105077
Bill Date : 17/10/2021
Bill Time : 2:54 PM
User Name : WC-MS-Node1

Qty	Item Name	Total(K)
15	CANNED DRINKS	67.50
15	LUNCH BOX	217.50
Total Amount K		285.00
Tender Amount K		285.00
Balance Total K		0.00
Grand Total K		285.00
Due Amount K		0.00

Thank you. All the product are 10% Tax inclusive

CASH RECEIPT

DATE 18, 10, 21 **ZQ7165766**

RECEIVED FROM MR. JOHN CAREY

THE SUM OF K125.00 WANTIGELA

BEING FOR REFRESHMENTS, DRINKS & BISCUITS

\$ K125.00 SIGN Cu

CASH RECEIPT

DATE 21, 10, 21 **ZQ 7165767**

RECEIVED FROM JOHN CAREY

THE SUM OF K100.00

BEING FOR MORNING TEA + PASTRIES FOR 11 PERSONS @ JUNE VALLEY

\$ K100.00 SIGN [Signature]

CASH RECEIPT

DATE 22, 10, 2021 **ZQ 7165768**

RECEIVED FROM John Carey

THE SUM OF K150

BEING FOR Boat trip to Waijale + Waiari for Kupiana

\$ K150 SIGN [Signature]

CASH RECEIPT

DATE 22, 10, 2021 **ZQ 7165769**

RECEIVED FROM John Carey

THE SUM OF K105

BEING FOR Afternoon refreshments Waijale + Waiari

\$ K105 SIGN [Signature]

Cash Bill

BigRooster Waigani Central
Section 38, Allotment 33,
Waigani Drive, Hohola

Terminal Name : N04E1
Phone No : 747 260
Receipt No : 133
Bill Date : 16, 10, 21
Bill Time : 11:02 AM
User Name : WC-MS-Node1

Qty	Item Name	Total(K)
15	CANNED DRINKS	67.50
15	LUNCH BOX	217.50
Total Amount K		285.00
Grand Total K		285.00

Thank you. All the product are
10% Tax inclusive

Powered By ProTeam.in

CASH RECEIPT

DATE 22, 10, 2021 **ZQ 7165769**

RECEIVED FROM John Carey

THE SUM OF K105

BEING FOR Afternoon refreshments Waijale + Waiari

\$ K105 SIGN [Signature]

Powered By ProTeam.in

RECEIPT

BigRooster Waigani Central
Section 38, Allotment 33,
Waigani Drive, Hohola

Terminal Name : N00F
Phone No : 7458510
Receipt No : 105450
Bill Date : 21/10/2021
Bill Time : 1:29 PM
User Name : WC-MS-Node1

Qty	Item Name	Total(K)
12	LUNCH BOX	174.00
Total Amount K		174.00
Tender Amount K		200.00
Balance Total K		0.00
Grand Total K		174.00
Due Amount K		26.00

Thank you. All the product are
10% Tax inclusive

Powered By ProTeam.in

RECEIPT

Big Rooster Ltd, Erima
 Erima
 Port Moresby
 Port Moresby
 Papua New Guinea

Terminal Name :
 Phone No : 3239773
 Receipt No : 4-252356
 Bill Date : 22/10/2021
 Bill Time : 10:43 AM
 User Name : ERI-MS-Node2

Qty	Item Name	Total(K)
15	LUNCH BOX	217.50
Total		K 217.50
Tend		K 217.50
Change		0.00
Subtotal		217.50
Discount		0.00

Thank you

CASH RECEIPT

DATE 22, 10, 21 ADH **5003896**

RECEIVED FROM 6x waters (wave) K5-00

THE SUM OF 8x CNU COKE K3-00

BEING FOR Thirthy Nine Kina

\$ K39-00 SIGN 22

1STOP HYPERMART
 GST #501082465
 Portion 2208
 Magi Hwy, Saraga, N.C.D. PNG
 Phone: +675 7524 0901

Tax Invoice #00213030610013

Served by BIBIAN 02-11-21 09:40:26 am

Description	Price	Qty	Amount
SCONE 12PACK	4.6	3	13.8
SANY WATER 1.5LTR	5.9	1	5.9
SANY WATER 1.5LTR	5.9	1	5.9
SCONE 10PACK	3.9	1	3.9
BABY WIPES 80PCS	8.9	1	8.9
BESTA MACKEREL IN TOMATO	7.4	1	7.4
NO:1 tuna blue label red wh	2.6	1	2.6
ANCHOR PRO TASTY 125 250G	11.9	1	11.9
MILK CAN 240ML	2.5	7	17.5
MILK ACTIVE UHI 200ML	2.4	6	14.4
		1	2
Total		25	94.2
Discount			0
Subtotal			94.2
Change			100
			5.8

Thank you

ANNEXURE D: LIST OF PARTICIPANTS (NAME, GENDER, POSITION)

Facilitators:

1. Dr. John Carey, JP, PhD – Executive Director, PNGCJE
2. Mr. Sam Kaipu, OBE – Deputy Executive Director, PNGCJE
3. Ms Stacey Levakia-Wali – Program Officer – PCJE, PNGCJE

Support Staff:

1. Ms. Arabella Owen – Program Officer – Lay Judicial Officers
2. Mr. Oliver Bommoc – Driver

The Attendees:

The people who attended the programs are Village Court Officials and Lay Judicial Officers which included; Village Court Magistrates, Peace Officers, Chairs, Councillors and Representatives of various Groups in the communities.

Table 1.4: Number of attendees in each community.

No	Venue/Community	Male	Female	Total
1	Gaire/Gaba Gaba Communities	4	1	5
2	Hula Community	9	1	10
3	Kwikila/Kupiano Communities	17	2	19
4	Marshall Lagoon Communities (Wanigela/Waiori)	55	10	65
5	Sogeri Community	12	3	15
6	June Valley/Tokarara Community	11	0	11
7	Kerema Community	10	2	12

Total: 137

(A total of 137 people attended and participated in the trainings. Eighty (80) participants registered their names while 57 did not register. Refer to name list on pages 73 – 75).

List of Participants by Community

Gaire and Gaba-Gaba Communities

No	Names	Gender	Venue	Positions/Titles
1	Mr. Lobe Geno	Male	Gaire	Village Court Chairman/Village Court Magistrate
2	Mrs. Gabo Toea	Female	Gaire	Deputy Village Court Magistrate
3	Mr. Wini Vere	Male	Gabagaba	Village Court Chairman/Village Court Magistrate

Hula Community

4	Mr. Chief Noka	Male	Hula	Village Court Magistrate
5	Mr. Pala Kila	Male	Hula	Village Court Magistrate
6	Mrs. Irumo Kila	Female	Hula	Village Court Magistrate
7	Mr. Valima Kwaipo	Male	Hula	Village Court Chairman/Village Court Magistrate
8	Mr. Kila Vewa Walo	Male	Hula	Peace Officer
9	Mr. Kebra John	Male	Hula	Peace Officer
10	Mr. Kapo Vui	Male	Hula	Court Clerk
11	Mr. Gimana Tau	Male	Hula	Peace Officer
12	Mr. Pala Raula	Male	Hula	Peace Officer

Kwikila and Kupiano Communities

13	Mrs. Angela Simon	Female	Kwikila	Village Court Magistrate
14	Mr. Kulau Namona	Male	Kwikila	Vice Village Court Chairman/Village Court Magistrate
15	Mr. Vadi Kila	Male	Kwikila	Village Court Chairman
16	Mr. Dagere Raga	Male	Kwikila	Village Court Magistrate
17	Mr. Alex Maua Akia	Male	Kwikila	Village Court Magistrate
18	Mr. Fore Meana	Male	Kwikila	Village Court Magistrate
19	Mr. Airi Mosaratou	Male	Kwikila	Village Court Magistrate
20	Mr. Renagi Mumui	Male	Kwikila	Peace Officer
21	Mrs. Iru Petoff	Female	Kwikila	Peace Officer
22	Mrs. Perish Isaac	Female	Kwikila	Village Court Clerk
23	Mr. Silas Houlo	Male	Kwikila	District Court Clerk
24	Mr. Gigilo Kila	Male	Kwikila	Peace Officer
25	Mr. Moses Vele	Male	Kwikila	Peace Officer
26	Mr. Haro Harold	Male	Kwikila	Village Court Vice Chairman
27	Mr. Raga Lagagi	Male	Kwikila	Peace Officer

28	Mr. Nogi Lega	Male	Kwikila	Clerk
29	Constable Resere	Male	Kupiano	Policeman/Co-ordinator
30	Mr. Joe Jack	Male	Kupiano	Court Official
31	Mr. Gitai Meki		Kupiano	Court Official

Marshall Lagoon - Wanigela/Waiori Communities

32	Mr. Newland Pouna	Male	Wanigela/Waiori	Village Court Chairman
33	Mr. Othaniel Koneu	Male	Wanigela/Waiori	Assistant Village Court Chairman
34	Mr. Wakai Uroni	Male	Wanigela/Waiori	Village Court Magistrate
35	Mr. Poela Tawani	Male	Wanigela/Waiori	Village Court Magistrate
36	Mr. Geno Roa	Male	Wanigela/Waiori	Village Court Magistrate
37	Mrs. Donalyn Raka	Female	Wanigela/Waiori	Village Court Magistrate
38	Mr. Raka Porana	Male	Wanigela/Waiori	Clerk
39	Mr. Baripa Tapua	Male	Wanigela/Waiori	Community Leader
40	Mr. Josiah Raka	Male	Wanigela/Waiori	Community Leader
41	Mr. Benou Wanipu	Male	Wanigela/Waiori	Community Leader
42	Mr. Salmon Elia	Male	Wanigela/Waiori	Community Leader
43	Mr. Itova inia	Male	Wanigela/Waiori	Community Leader
44	Mr. Wapana Upaul	Male	Wanigela/Waiori	Community Leader

Sogeri Community

45	Mr. Billy Ivai	Male	Sogeri	Ward Council Member
46	Mr. Ofae Iadi Ranger	Male	Sogeri	Court Official
47	Mr. Eddie Hano	Male	Sogeri	Peace Officer
48	Ms. Lillian Maeana	Female	Sogeri	Women's Representative
49	Ms. Kila Hasu	Female	Sogeri	Women's Representative
50	Ms. Elsie Yori Talimo	Female	Sogeri	Clan Representative
51	Mr. Vagatu Serinaime	Male	Sogeri	Church representative
52	Mr. Elijah Yori	Male	Sogeri	Youth Representative
53	Mr. Andrew Gavia	Male	Sogeri	Community Leader
54	Mr. Soge Meia	Male	Sogeri	Law & Order Chairman
55	Mr. Nanuka Biai	Male	Sogeri	Law & Order Committee Representative
56	Mr. Tapwei Tapzie Youjan	Male	Sogeri	Youth Representative
57	Mr. Robert Monpi	Male	Sogeri	Community Chairman
58	Mr. Momoa Korohi	Male	Sogeri	Youth Representative

June Valley Community

59	Mr. Mark Gigmai	Male	June Valley	Village Court Chairman/Village Court Magistrate
60	Mr. Martin Rawali	Male	June Valley	Deputy Village Court Chairman/Village Court Magistrate
61	Mr. John Russell	Male	June Valley	Village Court Magistrate
62	Mr. Degin Benny	Male	June Valley	Village Court Magistrate
63	Mr. Francis Kanasi	Male	June Valley	Village Court Magistrate
64	Mr. Peter Simbago	Male	June Valley	Village Court Magistrate
65	Mr. Joseph Lui	Male	June Valley	Court Clerk
66	Mr. Elavo Levo	Male	June Valley	Peace Officer
67	Mr. Stanley Lesson	Male	June Valley	Peace Officer
68	Mr. Lukas Lymism	Male	June Valley	Peace Officer
69	Mr. John Pokava	Male	June Valley	Peace Officer

Kerema Community

70	Mr. Jimmy Posu	Male	Kerema	Village Court Chairman/Village Court Magistrate
71	Mrs. Iti laho	Female	Kerema	Village Court Magistrate
72	Mrs. Makarove Melave	Female	Kerema	Village Court Magistrate
73	Mr. Elaver Tavere	Male	Kerema	Village Court Magistrate
74	Mr. Morgan Meoka	Male	Kerema	Village Court Magistrate
75	Mr. Peiri Peiri	Male	Kerema	Village Court Magistrate
76	Mr. Adam Narie	Male	Kerema	Court Clerk
77	Mr. Aiketa Sere	Male	Kerema	Peace Officer
78	Mr. Mauri Kila	Male	Kerema	Peace Officer
79	Mr. Ateava Kasi	Male	Kerema	Peace Officer
80	Mr. Morgan Elape	Male	Kerema	Peace Officer

- No. of Male Participants : **69**
- No. of Female Participants : **11**
- Total Participants as per this list : **80**

ANNEXURE E: TRAINING NEEDS ASSESSMENT FORM



Papua New Guinea Centre for Judicial Excellence



Village Court Training Needs Assessment (TNA)

Rationale: The PNG Centre for Judicial Excellence in its aim to provide effective and responsive judicial education, is working towards delivering some of its training activities. This survey is to gather general information about its stakeholders and how best it can prepare them for the types of training activities that it will conduct. Information collected from this survey will be kept confidential and used strictly for this purpose.

Instruction: There are nine (9) parts to this Training Needs Assessment. Please answer all sections honestly.

Section 1: Personal background

1. Please fill in the section by placing a tick in the appropriate box.

Gender	Position	Number of Years employed			
<input type="radio"/> Male <input type="radio"/> Female		<input type="radio"/> 1-3 years <input type="radio"/> 3-6 years <input type="radio"/> 7 -10 years <input type="radio"/> More than 10 years			
2. Please put a tick in the appropriate circle.					
Age Range	Below 35 years	35 – 45 years	46 – 55 years	56 – 65 years	Over 65
	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Section 2: General Information

1. How long have you been in the current position? (Please specify):

2. Does a process for identifying future Training and professional development needs exist within your department?

- Individually
- By my line manager
- By the Human Resources department
- Other (Please specify):

3. In your experience, to what extent the identified needs were met within the given calendar year?

- Not satisfactory
- Satisfactory/weak
- Average
- Good
- Excellent



Papua New Guinea Centre for Judicial Excellence



For this section, the employee is asked to rate the performance of different work skills.

Section 4: Work Skills

Rate the following skills by putting a tick under the appropriate scale.

How good are you at the following skills?	Not Applicable	Poor	Average	Good	Excellent
1. Communication skills -questioning & active listening, building trust, empathy & mutual understanding					
2. Training & developing others, coaching & mentoring, assessing training needs					
3. Financial & commercial understanding (e.g. budgets, profit & loss, cashflow etc.)					
4.Planning & running of the Village Court					
5.Ensuring accessibility for persons with disabilities to/in the Village Court					
6.Taking appropriate and timely action to overcome unexpected hurdles or obstacles in the Village Court					
7.Expressing loyalty and dedication to the Village Court interactions with others					
8. Effective use of IT & Equipment (especially communication, planning & remote proceedings)					

Section 5: Communication Skills

Rate the following skills by putting a tick under the appropriate scale.

How Good are you at the following skills?	Not Applicable	Poor	Average	Good	Excellent
9. Understanding clear and assertive communication skills and how they create rapport and trust					
10. Conduct proceedings that are efficient and fair					
11. Concentrating, listening and observing at all times					



Papua New Guinea Centre for Judicial Excellence



Section 6: People Skills

Rate the following skills by putting a tick under the appropriate scale.

How Good are you at the following skills?	Not Applicable	Poor	Average	Good	Excellent
12. Active Listening -Giving full attention to others without interrupting					
13. Negotiation – Finding common ground between opposing parties					
14. Conflict Resolution – Bring people together & reconciling differences					
15. Service orientation – Actively looking for ways to help others					
16. Persuasion – Perusing others to change their minds or behaviors					
17. Delegating – Matching tasks to people with the appropriate skills and interests to do them					
18. Coordination – Adjusting actions in relations to the actions of others as necessary					
19. Instructing – Teaching others to do something, making sure they compresence					
20. Speaking – Talking to others to convey information effectively					
21. Writing – Communicating effectively in writing as appropriate for the intended recipients					

Section 7: Leadership Skills

Rate the following skills by putting a tick under the appropriate scale.

How Good are you at the following skills?	Not Applicable	Poor	Average	Good	Excellent
22. Giving others direct, constructive feedback which can be used to achieve goals for the village court					
23. Leading people and allocating tasks to achieve goals for the village court					
24. Empowering others to achieve results and hold them accountable for actions					
25. Motivating other in order to reach the village court goals					
26. Influencing others in a way that results in acceptance, agreement, or behaviour change					



Papua New Guinea Centre for Judicial Excellence



Section 8: Desktop Computer Skills

Rate the following skills by putting a tick under the appropriate scale.

How Good are you at the following skills?	Not Applicable	Poor	Average	Good	Excellent
GENERAL SKILLS					
27. Internet					
28. File Management					
29. Microsoft Windows					
30. Navigation					
APPLICATION					
31. Word Processing					
32. Spreadsheets					
33. Presentations					
34. Graphics					

Section 9: Other Comments

35. Any additional comments and suggestions.

Thank you for your participation!

ANNEXURE F: MONITORING & EVALUATION FRAMEWORK

This framework sets guidelines for reporting programs which are to be used as reference for improvement and in monitoring and evaluation. The framework is listed below:

1. Program Objective
2. Background Information
3. Venues and Dates
4. Facilitators and Participants
5. Methodology
6. Budget/Expenditure
7. Highlights/Cross – Cutting Issues
8. Lessons Learned
9. Recommendation
10. Conclusion