

# National Judiciary Services (NJSS)

## VACANT POSITION ADVERTISEMENT

The National Judicial Staff Service is seeking to recruit a qualified and experienced person to fill the following vacant position within Papua New Guinea Centre for Judicial Excellence (PngCJE). Interested Applicants are now invited to apply for this position:

Position No.	Designation	Pay Grade	Salary Range
JS.JTC.001	<a href="#">Deputy Executive Director – PngCJE</a>	NJS14	K149, 955.00 p.a.

This is a Contract Position which attracts contract allowances exclusive of the base salary as outlined below:

Note: Accommodation is not provided, and other employment terms and conditions are similar to those in the Public Service.

Pay Grade	Category	Gratuity	SDMA	Housing	Vehicle	Utilities	Entertainment
NJS14	N1	25% of Base Salary	30,000.00	26,000.00	26,000.00	4,000.00	2,600.00

### Key Accountabilities, Qualification, Knowledge, Skills and Experience

This position requires knowledge and skills or related work experience in Management, Planning, Project Management, Human Resource Management, Financial Planning/Management, Community Relations and Advocacy.

The Applicant must:

- possess tertiary qualifications in Law and /or Education or related disciplines and preferably with post- graduate studies in Law.
- Preferably be a Lawyer with 10 years' experience in Law, Education, or a related executive role in the Pacific.
- Preferably have been exposed to adult learning and training principles and who have assessed, developed, delivered, and evaluated continuing judicial education programs.

Interested applicants are required to submit applications by email or hand-delivery which must include a curriculum vitae, copies of educational qualifications and the contact details of at least 3 referees who can attest to the applicant's work experience, skills, and personal attributes.

Note: only short-listed applicants will be contacted for an interview.

All applications should be lodged no later than **4:06pm, Friday, 22 July 2022**, and addressed to:

**The Secretary**  
**National Judicial Staff Service**  
**P O Box 7018, BOROKO. National Capital District.**  
**Attention: Manager - Organizational Development & Recruitment**